NEW YORK THEOLOGICAL SEMINARY
...continuing The Biblical Seminary in New York

“Re-envisioning theological education for the 21st Century.”

Catalog
2014-2015

475 Riverside Drive, Suite 500
New York, NY 10115
(T) 212-870-1211
(F) 212-870-1236
www.nyts.edu

“The City is our Campus.”
Catalog
2014-2015
Statement of Educational Effectiveness

New York Theological Seminary educates men and women for a variety of professional ministries. Graduating students in 2014 in all degree programs reported a 95% satisfaction rate with their educational experience at NYTS (responding either “Satisfied” or “Highly Satisfied” in their exit interviews). The faculty reported that the same class attained 85% of learning outcomes for all degree programs. A total of 90% of members of the class of 2013 report that one year after graduation they are either successfully serving in a vocational setting for which their degree prepared them, or are pursuing further graduate study (no report is collected for Doctor of Ministry graduates as candidates for that degree are required to be in a vocational setting in ministry as a condition for admission into the program).

Accreditation Information

New York Theological Seminary is accredited by the Commission on Accrediting of the Association of Theological Schools in the United States and Canada (ATS) and chartered by the Regents of The University of the State of New York. The following degree programs are approved by the Commission on Accrediting and registered with the New York State Education Department:

- Master of Divinity (MDiv)
- Master of Arts in Pastoral Care and Counseling (MAPCC)
- Master of Arts in Religious Education (MARE)
- Master of Arts in Religious Leadership and Administration (MARLA)
- Master of Arts in Youth Ministry (MAYM)
- Doctor of Ministry (DMin)

The Seminary offers the following accredited degree at Sing Sing Correctional Facility in Ossining, New York:

- Master of Professional Studies (MPS)

This degree program is only available to individuals who are currently incarcerated within the New York State correctional system. The Seminary discontinued offering the Master of Professional Studies (MPS) in other areas of ministry studies in 2011.

Any student who has a complaint or grievance related to the Standards of Accreditation should contact the Vice President for Academic Affairs and Academic Dean in writing.

The Commission contact information is:

The Commission on Accrediting of the Association of Theological Schools in the United States and Canada
10 Summit Park Drive
Pittsburgh, PA 15275
Telephone: 412-788-6505
Fax: 412-788-6510
Website: www.ats.edu
Table of Contents

President’s Welcome 4

Who We Are 5
  A Brief History 6
  Mission and Vision Statement 7
  Education for Ministry 8
  Vocational Discernment 9

Degree Programs 10
  Master of Divinity 11
  Master of Arts in Pastoral Care and Counseling 18
  Master of Arts in Religious Education 22
  Master of Arts in Religious Leadership and Administration 26
  Master of Arts in Youth Ministry 30
  Master of Professional Studies 34
  Doctor of Ministry 39

Clinical Pastoral Education 46

Certificate in Christian Ministry 48

Academics 51
  Academic Policies 52

Information Literacy and Library Resources 69

Facilities 73

Program Centers 76
  Center for Study and Practice of Urban Religion 77
  Center for World Christianity 78
  Eleanor Moody-Shepherd Resource Center for Women in Ministry 78
  Faculty Initiatives 79
    Center for Pentecostal Leadership 79
    Micah Institute 79

Partnerships/Collaborations 80
  Fund for Community Leadership Initiatives 81
  Blanton-Peale Institute 81
  The Living Pulpit 82
  College of New Rochelle/School of New Resources 82
  Auburn Theological Seminary 82
  Fordham University and Queens College 83
  New York Zen Center for Contemplative Care 83
  Hispanic Summer Program 84

Development 85
  The Annual Fund 86
  Alumni/ae Relations 86
  Partner Churches 87
  The Heritage Guild 88
  Urban Angel Awards Gala 88
  Scholarships and Funds 89
  Awards 91

Faculty, Staff, and Trustees 93
  Core Faculty 94
  Affiliated Faculty 96
  Research Faculty 96
  Academic Appointments 96
  Emeritus/a 97
  Staff 98
  Trustees 99
Welcome to one of the most exciting centers of theological education in the world! New York Theological Seminary (NYTS) has long been recognized for its innovative programs, its pioneering spirit, and its commitment to training women and men for ministry in the real world. For more than a century we have been offering theological education that is accessible, inclusive and transformative. We believe that God calls people from all walks of life and that each person has a unique ministry to fulfill. Our task is to help each one discover what that means for you, and to help you prepare for the next stage of your exciting journey of faith.

At NYTS you will find a great deal of attention being paid to the life of the churches near and far, whether they be in the city, the suburbs, or rural areas. We are mindful that ministry does not happen in a vacuum. Our students are involved in the business world, public service, education, the legal field and more. They come from cultures and traditions around the globe. Some are already retired, while others have only recently graduated from college. Many in our certificate and first professional degree programs are pursuing ministry as a second career, or are already fully bi-vocational. Others in our Master of Divinity or Doctor of Ministry degree programs are full-time pastors who seek to further their professional development and competencies. In all of our programs we seek to accommodate the busy schedules of working men and women without compromising the intellectual rigors or the demands of academic excellence in the education that they receive.

NYTS offers several degree programs and certificates, with opportunities for specialization in several areas of interest. We offer programs in churches to assist them in a variety of ways, including stewardship training, spiritual development, technical development, justice ministries, and discipleship. The Seminary collaborates with partnering non-profit organizations, city agencies, neighborhood groups, and others in a variety of ways to offer resources to the churches and wider religious community in areas such as affordable housing, community organizing, or economic development. Our partnerships with churches, other religious organizations, other educational institutions, public agencies, and corporations helps us bring theological education into a more dynamic interaction with life in the world.

The Seminary’s mission statement places Christ at the center of all that we do. But we find that following Christ leads us out into a complex multifaith world where God is at work transforming lives and bringing about a new creation in ways we have not yet begun to imagine. We invite you to join us in this exciting community of teachers and learners who are being led by the Spirit to work together for the greater glory of God.
WHO WE ARE

A Brief History

Mission and Vision

Education for Ministry: Our Perspective

Vocational Discernment
A BRIEF HISTORY

New York Theological Seminary (NYTS) was founded in 1900 by Wilbert Webster White as the Bible Teacher’s Training College in Montclair. A gifted scholar and teacher, President White developed a curriculum that combined the study of the Bible in one’s own language with practical training for ministry. After moving to New York City in 1902, the school became known as The Biblical Seminary in New York, and then in 1966 New York Theological Seminary. Among the distinctive attributes that have characterized the Seminary through the years have been its emphasis upon ministry and mission, its openness to both women and men, and its diversity in denominational and cultural traditions represented among its student body.

In 1969 George W. “Bill” Webber became President of NYTS, opening a new era in urban theological education in North America. The Seminary became more intentional in responding to the needs of urban churches and urban pastors, many of them without formal academic training. As New York City became more internationally diverse through the 1980s, the Seminary kept pace, opening programs in Spanish and Korean, and working with an increasingly global constituency. In the early 1980s the Seminary opened an accredited Master’s degree program inside Sing Sing Correctional Facility to train people who were incarcerated within the New York State correctional system for ministry from within. Since 2002 NYTS has been located in The Interchurch Center in Morningside Heights, in Manhattan, with classes held in The Riverside Church and in other locations throughout the New York metropolitan region. For library resources, NYTS students have access to the Columbia University Library System, which includes the Burke Library at Union Theological Seminary.

NYTS currently offers a Master of Professional Studies (in Sing Sing only), a Master of Arts in Religious Education, a Master of Arts in Pastoral Care and Counseling, a Master of Arts in Religious Leadership and Administration, a Master of Arts in Youth Ministry, a Master of Divinity, a Doctor of Ministry, an ACPE accredited Certificate in Clinical Pastoral Education, and a non-accredited Certificate in Christian ministry. Most of the more than 650 students attending classes in these various programs work full-time and go to school evenings and/or weekends. Instruction is offered in English, Spanish, Korean and French. Graduates have distinguished themselves around the world in a variety of ministries in churches, educational institutions, faith-based organizations, government service, and secular professions. They serve as pastors, bishops, chaplains, teachers, business leaders, university and seminary presidents, executives, lawyers, medical doctors, missionaries, and more. NYTS is often cited as a model for institutions around the world seeking to address the educational needs of those living in urban centers and facing the challenge of contemporary global economic and social context.
MISSION STATEMENT

New York Theological Seminary is a diverse and inclusive community of learning with a historic urban focus. With Christ at its center, and with a curriculum informed by Biblical witness and Christian thought and tradition, the Seminary prepares women and men for the practice of ministry in congregations, the city, and the world. Led by the Spirit, and in active partnership with churches, we seek to heed God’s call for reconciliation, justice, evangelism, and transformation.

In line with this mission, the Seminary seeks to prepare men and women for ministry who are:

• informed biblically
• steeped in Christian thought and tradition
• skilled in the practice of ministry for personal, ecclesial and social transformation
• committed to the call of the Gospel for reconciliation, justice, evangelism and transformation
• equipped for diverse and inclusive partnerships in congregations, the city, and the world
• centered in a spiritual tradition which is dynamic in its formation and open to God’s continuing revelation

VISION STATEMENT

New York Theological Seminary (NYTS) will remain true to its historic commitment to providing theological education that is both relevant to the needs of practical ministry and accessible to women and men called by God. Continuing the tradition of Biblical Seminary in New York, NYTS will ground its curriculum and life in the Bible. It will continue to engage the city as its primary campus, taking theological education in new directions for urban ministry. At the same time, the Seminary will expand its horizons globally to meet the needs of an increasingly global church.

The vision of NYTS will continue a commitment to radical inclusion and passionate transformation. The Seminary will embrace increasingly diverse constituencies and communities, while challenging them to achieve a greater degree of love and justice in the world. It will foster among students, faculty, alumni/ae, and the wider religious community a greater degree of personal, professional and academic excellence. To accomplish these tasks over the next five years, NYTS will increase current enrollment; add innovative and responsive new programs; and continue to develop strategic relationships with other institutions, churches and individual partners. It will achieve a new level of institutional development that will assure long-term financial sustainability.

The Seminary is guided in these efforts by the Christian vision of a city that is to come, in which the glory of God is made manifest to all and through all.

“New York Theological Seminary lives on the hyphen between the Word and the world.”
- George W. Webber, President Emeritus
EDUCATION FOR MINISTRY: OUR PERSPECTIVE

Education at New York Theological Seminary is a process of dialogue. Moving back and forth between action and reflection, we seek to bring questions and concerns that arise out of real life experience (both individual and collective) into dialogue with the disciplines of theological study. The result is

• a dialogue that centers on the Bible. We begin with the assumption that Scripture is authoritative for engaging, criticizing, and reformulating the issues of ministry in contemporary society. Keeping to the tradition of the Biblical Seminary in New York, we do not argue for any particular method of biblical interpretation but believe that the Bible is best read from a variety of perspectives and methods.

• a dialogue that is multidisciplinary. We believe that the issues and problems of ministry require the best insights of history, theology, ethics, and the social sciences.

• a dialogue that is evangelical, ecumenical, and increasingly multifaith. The authenticity and integrity of one’s own faith tradition is best treated and developed in dialogue with other faith traditions. We believe that diversity intensifies learning in a manner that encourages creativity and presses students toward greater clarity in their own confessions and commitments.

• a dialogue with brokenness and bondage. Education must take sin seriously. Understanding the brokenness of individuals and the demonic forces that are loose in society is essential to understanding and experiencing change, forgiveness, and healing. For this reason, education requires dialogue with the reality of sin at both the personal and systemic levels.

• a dialogue with the reality of God’s presence and reign in the world. We believe that education is to be in service to the living Christ who sought to serve others, guided and empowered by the Holy Spirit, and committed to the values by which the reign of God is governed. We learn from and teach one another to gain a liberating perspective on ourselves, our life, our task, and our calling in this world. Above all, education is experienced in an environment of prayerful openness that reflects the openness of God.

The Seminary is committed to theological education that engages the congregation as the basis for ministry as it seeks to transform the city and the world. Among our student body one will find individuals seeking ordination; working clergy who are currently serving as pastors of churches; religious professionals who serve in a variety of faith based settings; and lay persons looking to utilize their gifts for ministry more effectively. Our purpose is to help men and women find answers to personal, theological, and vocational questions, to enable them to achieve the highest level of excellence and faithfulness.

Programs of study at NYTS are designed for mature, working men and women who are either already in ministry or who are contemplating a shift from a secular to a religious vocation. Classes are offered in the evening or at other times that are accessible to those who work in secular employment. Students will find the emphasis upon learning in community a recurring theme in the curriculum. The rich diversity of cultural, racial, and denominational identities found within the classrooms of NYTS is seen as an important resource in this regard. Students will also find that a strong emphasis is placed upon the churches and congregations of the city that are the Seminary’s partners in the educational venture. These churches and congregations are regarded as being primary locations for developing pastoral identity, as well as being active or potential agents for transformation.
**VOCATIONAL DISCERNMENT**

New York Theological Seminary believes that everyone has a calling of some form. The Office of Vocational Discernment at NYTS has been formed to help current and prospective students more fully understand their call to the ministry. Sometimes potential candidates for ministry have developed a limited sense of calling. They ask things like “Would God call someone like me?” Others may have come from places where they are considered unworthy of ministry and are told “God could not call someone like you.” In spite of reasoning or badgering, however, the call keeps coming. It is time to talk to someone who will listen.

At NYTS, we understand that God calls men and women from every walk of life and at any time of life, and that such calls are often challenging and difficult to understand. If you believe you have been called to ministry, someone here will be available to help you better understand the nature of that calling and provide you with the direction and resources that you need to become what God has called you to be.

For further information, contact:
Office of Vocational Discernment
New York Theological Seminary
475 Riverside Drive, Suite 500
New York, NY 10115
(212) 870-1211
Degree Programs

Master of Divinity
Master of Arts in Pastoral Care and Counseling
Master of Arts in Religious Education
Master of Arts in Religious Leadership and Administration
Master of Arts in Youth Ministry
Master of Professional Studies
Doctor of Ministry
 MASTER OF DIVINITY DEGREE PROGRAM

The NYTS Master of Divinity (MDiv) is a 90-credit graduate degree designed for women and men who are already serving full-time in ministry, who are bi-vocational, or who are contemplating a shift from a secular to a religious vocation. The MDiv is the standard graduate degree for professional ministry in the United States and Canada. It is designed to provide exposure in considerable depth to the broader range of theological disciplines (biblical studies, history, theology, ethics, sociology of religion, and the arts of ministry) in a manner that integrates theory and practice, or reflection and action. Many churches require the MDiv for ordination, and while others may not make it a requirement, they often encourage their pastors or other leaders to secure the degree to prepare them for more effective leadership.

At NYTS, classes in the MDiv program are offered in the evening and at other times that are accessible to those who work full-time in either religious or secular employment. The curriculum is designed to be completed over a four-year period, although some are able to complete it in three years while others elect to take longer. As with other programs at NYTS, the MDiv is oriented toward ministry in the contemporary global urban context. The Seminary places a strong emphasis upon the life of churches and other religious communities who are considered the Seminary’s partners in the educational venture, but keeps in view the wider horizons of the global urban context as the arena in which ministry and transformation occur.

Students in the MDiv program at NYTS represent a wide range of cultural identities, professional experiences, and theological commitments. Many commute a considerable distance to avail themselves of the rich educational opportunities that the Seminary has to offer. We place a great deal of emphasis not only upon diversity but also inclusion at NYTS. Students from all walks of life will find themselves welcomed into a community of learning that takes seriously their call to ministry.

As the continuation of The Biblical Seminary in New York, NYTS affirms both the centrality of Bible and the diversity of its interpretation and application. Students in the MDiv program are expected to gain a thorough acquaintance with both the First and Second Testaments (or the Old and New Testaments), as well as skills in exegesis and interpretation for ministry. There are opportunities for learning biblical languages and doing advanced work in biblical exegesis. Students are also expected to develop a deeper understanding of their own historical and theological identity through the classical disciplines of study as they develop an ability to analyze and engage the social, political, economic, and cultural forces that are encountered in the world around them. A rigorous supervised ministry program places emphasis upon pastoral formation in diverse professional contexts, while classes in the arts of ministry seek to hone student’s skills in preaching, teaching, leading worship, providing pastoral care, organizing, administering, and more.

The Seminary offers a modified Korean and Spanish language track as part of its MDiv program. Courses in the arts of ministry are offered regularly in these languages, designed to enable students who minister within these contexts to do so with increased competency. Additional courses explore the nature of leadership in a particular cultural context, or the history of a particular cultural community. Courses dealing with issues of justice and transformation, the empowerment of women, building capacities for ministry, and the diversity of expressions of spirituality are all likewise part of the program’s curriculum, reflecting the Seminary’s commitments to diversity and inclusion.
These orientations and emphases make NYTS distinctive among theological seminaries in the United States. Without dormitories, dining facilities, or other appurtenances of residential seminary life, a unique community of learning emerges year after year among students and faculty. Regular small group work in classrooms, weekly opportunities for corporate worship and prayer, and two overnight retreats each year contribute to building community life in the program. In addition, the Seminary’s strong commitment to the life of the churches and other religious communities in New York City and beyond allows students to draw upon them for resources as they engage in the transformational processes of theological education.

Under the guidance of an outstanding and diverse faculty of women and men, students are invited to synthesize life experience with the academic study of religion, and to gain and enhance skills relevant to the constituencies they expect to serve. Through the programs of the Center for the Study and Practice of Urban Religion, the life of the church and the life of the city are brought together for interactive learning. The Center for World Christianity helps students gain a fuller understanding and appreciation of the global dimensions of their faith and to learn to see the contributions of their own communions or denominational traditions to the larger church at work in the world. The Resource Center for Women in Ministry seeks to empower women and men to minister together more effectively at every level, attentive to the needs of women from diverse cultural settings and contexts throughout the academic program.

**Learning Outcomes**

In line with the Seminary’s “Mission Statement,” the MDiv seeks to prepare men and women for ministry who are:

- informed biblically
- steeped in Christian thought and tradition
- skilled in the practice of ministry for personal, ecclesial and social transformation
- committed to the call of the Gospel for reconciliation, justice, evangelism and transformation
- equipped for diverse and inclusive partnerships in congregations, the city, and the world
- centered in a spiritual tradition which is dynamic in its formation and open to God’s continuing revelation

**Admission requirements**

The MDiv is open to women and men who:

- possess a BA, BS, or equivalent undergraduate degree from an accredited four-year college (applicants holding degrees or diplomas from another country may be required to provide a translated copy and to provide further information to help the admissions committee determine equivalency)

- demonstrate evidence of an ability to do graduate level study, primarily assessed through the written answers to the application essay questions and through recommendations

- are able to articulate an understanding of their call to ministry in a manner that is appropriate to their own experience and faith tradition

- belong to a community of faith or have a specific ministry setting in which the applicant exercises responsibility
**Application, acceptance and enrollment**

NYTS has a rolling application process. Applications are received at any time during the year and reviewed as soon as possible thereafter, usually within one month. In order to be considered, the application must be complete, including a photo, the application fee, required essays, transcripts, data sheet, and recommendations. Following the receipt of a completed application, an interview is scheduled with the Academic Dean or another member of the faculty.

Upon acceptance, a student may enroll for classes beginning with the next scheduled semester or intensive period. Normally students who are accepted into the MDiv enroll in the first year sequence of courses that begins in the fall semester with Introduction to Theological Education. Students who begin the MDiv program in the winter, spring or summer enter as unclassified and can take elective courses until the fall semester when they matriculate and become part of the first year class.

Students from any of the theological schools with which NYTS has cross-registration agreements (Union Seminary, General Theological Seminary, and Drew Theological School) may register for any course offered at the Masters level through their own institutions, paying tuition to their home institution and being enrolled as a regular NYTS student for that particular course. Cross-registered students do not receive an NYTS student identification card and are not expected to attend NYTS student retreats or other such events.

For further information, contact:
Office of Vocational Discernment
New York Theological Seminary
475 Riverside Drive, Suite 500
New York, NY 10115
(212) 870-1211

**The curriculum**

The MDiv curriculum at NYTS is structured along both traditional and nontraditional lines, with flexible and innovative methods of teaching and administration, sensitivity to matters of cultural diversity, and a clear commitment to academic excellence. A typical course progression totaling 90 credits is shown below. Students are strongly encouraged to move through the four-year curriculum in sequence. The curricular divisions reflect the NYTS mission statement that recognizes the Seminary's historic focus on the Bible, its strong emphasis on Christian thought and tradition, and its commitments to preparing men and women for ministry in the city and world. These in turn reflect the three areas of study that make up the NYTS curriculum: Biblical Studies; Christian Thought and Tradition (encompassing the disciplines of history, theology, ethics, and sociology); and Mission and Ministry Studies. Many courses in the curriculum are interdisciplinary in nature, reflecting the faculty's commitment to collaborative models of education that integrate theory and practice.

There are 60 required credits in the MDiv curriculum, distributed across all three fields. The remaining 30 credits are free electives. Elective courses are generally offered on a one to three year rotation, but may be offered only on an occasion basis. Electives are also offered each January, June, July and August. Students who seek to complete the MDiv in four years usually find they must plan to take some summer electives in order to reach 90 credits in that period of time.
Courses taken through cross registration at Union Theological Seminary, General Theological Seminary, or Drew University School of Theology, only count as electives unless arrangements have been made by the deans of both schools. Elective credits may also be transferred from the collaborative programs at Queens College department of Urban Affairs (MA), Fordham University (MSW), or Blanton-Peale Institute. Biblical language courses are available on a regular basis at NYTS, as are Hebrew and Greek exegesis classes, which require these language skills.

All candidates for the MDiv must complete 8 credits of Supervised Ministry, which are normally earned over the course of the final four academic semesters of the degree program. Supervised Ministry takes place at a designated site of ministry and is based on learning goals to be determined in consultation with the student, the site supervisor, and an NYTS advisor. Procedures are described in a separate handbook available from the Office of Supervised Ministry. Students in Supervised Ministry meet in small groups once a month on Saturday mornings each semester. The purpose of these meetings is to sustain students in a peer group context where ministerial experiences can be shared and evaluated and where ongoing theological reflection can occur.

Candidates for ordination are provided with polity courses covering a number of denominational traditions, and students are strongly urged to register for these courses. Candidates for ordination in the Presbyterian Church (USA) are strongly urged to contact Auburn Theological Seminary, which provides additional resources for Presbyterian students at NYTS. Special arrangements will be made by the office of the Academic Dean to accommodate any student requiring polity for a denomination that is not regularly offered.

Most NYTS courses in the MDiv are offered Monday through Thursday evenings from 6:10 p.m. to 9:00 p.m. Required courses are offered sequentially in the first two years, with some having as prerequisite the completion of earlier courses in the program. Students are strongly urged to follow the regular sequence as they move toward graduation. Required courses identified as part of Year A and Year B in the curriculum (see the chart on the following page) are offered on Tuesdays and Thursdays. Other required courses in Year C and D may be offered on Mondays or Wednesdays. Supervised Ministry classes are held one Saturday a month. Occasionally courses may be offered as one-week intensives, study trips, retreats or conferences. Classes are mostly held in the Martin Luther King, Jr. educational wing of The Riverside Church, located at 490 Riverside Drive (between 120th and 122nd Streets) in Manhattan (entrance is on Claremont Avenue). NYTS does not maintain a circulation library of its own, but provides access to the collections of Columbia University Library System, which includes full access to the Burke Library of Union Seminary on Broadway at 121st Street. Additional library resources are available through New York Public Library.

Education at NYTS takes place in community. Research arising from practical or field-based experience and learning from the more traditional bibliographic resources are equally valued. Both provide substantive content for courses. One will find the learning process to be both inductive and student-centered. We continue to rely considerably on writing assignments and assigned readings, but the overarching pedagogical concern of the faculty is to connect the evening classroom experience with the daytime working experience and the church responsibilities that most students manage to carry.

As part of its overall ministry, NYTS seeks to work collaboratively where possible with other accredited seminaries in addressing the needs of theological education in the city. Because NYTS offers courses in the evening and throughout the summer, a number of students who are enrolled in other seminaries take classes at NYTS each year with the intention of transferring the credits to their regular institution. Such students must complete the regular application process for NYTS and are enrolled as unclassified. Unclassified students at NYTS may not take more than 30 credits without matriculating in the seminary or meeting with the Academic Dean for permission to continue.
Language track programs

NYTS offers opportunities for students who are bilingual in either Korean or Spanish and English to complete the MDiv with some courses in the student’s primary language. The courses that are offered in Spanish and Korean are typically in the area of Arts of Ministry. In addition, a course in writing for ministry is offered every semester. Students who need further work in basic English are strongly encouraged to apply to one of the many English as a Second Language (ESL) programs that are located throughout the New York region, including the Riverside Language School which is located on the 3rd floor of the Martin Luther King Educational Building in Riverside Church (across the street from The Interchurch Center). Private tutorial assistance is available on a non-credit basis through the office of the Academic Dean.

Students entering the MDiv bilingual track must possess a minimal ability to read and comprehend written English. The Seminary does not administer a placement test to determine English proficiency, but the Dean may request such a test of any student who is reported by a member of the faculty to be having difficulty with either written or spoken communication in English. The test will be administered by the Riverside Language School or another qualified testing agency of the Dean's choice. The cost of any such proficiency test will be borne by the student. Students may not continue in good standing within the MDiv program without demonstrating proficiency in English after their second year of study.

The MSW with Fordham University

Through collaborative planning with Fordham University, it is possible for students at NYTS to pursue a Master of Social Work degree (MSW) at Fordham while doing the MDiv at NYTS. Separate applications must be made to NYTS and to Fordham for this program. For further information, contact the Office of the Academic Dean at NYTS.
# Master of Divinity Degree Requirements

<table>
<thead>
<tr>
<th>Number</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Area I: Biblical Studies</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BBH100</td>
<td>Bible I: Introduction to First Testament</td>
<td>4</td>
</tr>
<tr>
<td>BBN101</td>
<td>Bible II: Exegesis Practicum</td>
<td>2</td>
</tr>
<tr>
<td>BBN100</td>
<td>Bible III: Introduction to Second Testament</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>One additional Bible elective (at least 3 credits)</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>13</strong></td>
</tr>
<tr>
<td><strong>Area II: Christian Thought and Tradition</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TTU101</td>
<td>Introduction to Theology</td>
<td>4</td>
</tr>
<tr>
<td>HHU100</td>
<td>Church History I (to 1453 CE)</td>
<td>4</td>
</tr>
<tr>
<td>HHU101</td>
<td>Church History II (1453 to 2000)</td>
<td>4</td>
</tr>
<tr>
<td>EEU101</td>
<td>Introduction to Christian Ethics</td>
<td>4</td>
</tr>
<tr>
<td>SSU100</td>
<td>Church and Community Analysis</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>20</strong></td>
</tr>
<tr>
<td><strong>Area III: Mission and Ministry Studies</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MMU101</td>
<td>Critical Interpretation</td>
<td>4</td>
</tr>
<tr>
<td>MMU102</td>
<td>Foundations of Ministry</td>
<td>4</td>
</tr>
<tr>
<td>SMN100/200</td>
<td>Supervised Ministry I/II (2 fall / 2 spring)</td>
<td>4</td>
</tr>
<tr>
<td>SMN300/400</td>
<td>Supervised Ministry III/IV (2 fall / 2 spring)</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>One additional elective in Preaching (at least 3 credits)</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>19</strong></td>
</tr>
<tr>
<td><strong>Cross-Area Courses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BTM100</td>
<td>Introduction to Theological Education</td>
<td>2</td>
</tr>
<tr>
<td>BTM500</td>
<td>Practice of Prophetic Ministry</td>
<td>4</td>
</tr>
<tr>
<td>BTM501</td>
<td>Credo</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>8</strong></td>
</tr>
<tr>
<td></td>
<td>Total required credits</td>
<td><strong>60</strong></td>
</tr>
<tr>
<td></td>
<td>Free electives</td>
<td><strong>30</strong></td>
</tr>
<tr>
<td></td>
<td>Total credits for Master of Divinity degree</td>
<td><strong>90</strong></td>
</tr>
<tr>
<td>Year</td>
<td>All Year</td>
<td>Fall</td>
</tr>
<tr>
<td>----------</td>
<td>----------------------------------------------</td>
<td>-------------------------------</td>
</tr>
<tr>
<td><strong>Year A</strong></td>
<td><a href="#">Introduction to Theological Education</a> (2)</td>
<td>First Testament (4)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Critical Interpretation (4)</td>
</tr>
<tr>
<td><strong>Year B</strong></td>
<td></td>
<td>Introduction to Theology (4)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Church History I (4)</td>
</tr>
<tr>
<td><strong>Year C</strong></td>
<td><a href="#">Supervised Ministry I &amp; II</a> (2 &amp; 2)</td>
<td>Elective (4)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Year D</strong></td>
<td><a href="#">Supervised Ministry III &amp; IV</a> (2 &amp; 2)</td>
<td>Practice of Prophetic Ministry (4)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Suggested schedule of classes for completing the degree in 4 years
90 credits needed to graduate*
The NYTS Master of Arts in Pastoral Care and Counseling (MAPCC) is a 48-credit graduate degree designed to prepare women and men to provide professional pastoral care and counseling and to address the pastoral care and counseling needs of congregations and other communities within a contemporary global urban context. The degree is designed both for those who are considering and those who are already engaged in some form of pastoral care and counseling ministry. The curriculum integrates theological learning with psychological training in order to enhance both skill and understanding.

The MAPCC is intended for people who seek to receive in-depth training in order to provide professional pastoral care and counseling to people dealing with the perplexities of life, puzzling or paralyzing circumstances, physical, spiritual or emotional crises, and issues around death and dying. Students in the program will learn to sharpen their listening skills and integrate theological and biblical reflection with their religious heritage in ways that will enable them to respond more effectively both spiritually and contextually to pastoral situations in a variety of contexts. Throughout the degree one will find a focus on healing and equipping a community of faith in order to make individuals, congregations, and the wider world a healthier and more wholesome place.

The degree includes foundational work in Bible, history and theology to enable students to develop a deeper understanding of their own historical and theological identity. Courses in pastoral care seek to address issues of pastoral identity and formation; provide theoretical and practical understanding of the complexity of human development and behavior; and impart the basic skills necessary to address particular situations as well as provide informed professional referrals. The MAPCC is an excellent degree for those who work in a supportive caring role within the life of the congregation, or who may be contemplating pastoral counseling or chaplaincy as an expression of their call to ministry to begin the journey toward full licensure. It does not prepare students to engage in long-term or specialized counseling and psychotherapy, and is not licensure-qualifying under Rules and Regulations in New York State.

Students in the MAPCC are required to attend two overnight retreats each year along with those in other master’s degree programs (attendance at the retreats is incorporated into the requirements for Introduction to Theological Education). They are also invited and encouraged to take part in other various activities organized and led by the Student Association throughout the course of the year. MAPCC students must complete a year-long practicum in which they will be placed in a supervised field setting under a qualified supervisor that is appropriate for their degree program. Students are normally not given a stipend from the site where their placement is located.

Classes in the MAPCC are held mostly in the evenings at The Riverside Church, 490 Riverside Drive in New York or online. Students have access to the library system of Columbia University, which includes the Burke Library at Union Theological Seminary; and the libraries of the New York Public Library System. All students will be trained in online learning in order to make use of Moodle, the NYTS online learning system.
Learning Outcomes

The MAPCC seeks to prepare men and women for ministry who are:

• informed biblically and theologically, and in the historical development of Christian thought and tradition
• equipped for diverse and inclusive partnerships in congregations, the city, and the world
• centered in a spiritual tradition which is dynamic in its formation and open to God’s continuing revelation
• aware of their own ongoing personal praxis of spiritual and psychological development
• knowledgeable about the complexity of the human being and the contribution that the context makes in terms of the formation and development of the person and groups of people
• skillful at translating their gained knowledge on pastoral care into genuine or authentic pastoral and leadership praxis in all expressions of ministry that deal with crises, family dynamics, and grief and loss, and into leadership within their church and/or para-church organizations

Admissions requirements

The MAPCC is open to women and men who:

• possess a BA, BS, or equivalent undergraduate degree from an accredited four-year college (applicants holding degrees or diplomas from another country may be required to provide a translated copy and to provide further information to help the admissions committee determine equivalency)
• demonstrate evidence of an ability to do graduate level study, primarily assessed through the written answers to the application essay questions and through recommendations
• are able to articulate in a manner that is appropriate to their own experience and faith tradition an understanding of their call to serve in the specialized area of pastoral care and counseling
• currently belong to a community of faith that recognizes or expects the applicant to exercise his or her calling to pastoral care and counseling; or be willing to work within such a community of faith, exercising her or his calling to pastoral care and counseling

Application, acceptance, and enrollment

NYTS has a rolling application process. Applications are received at any time during the year and reviewed as soon as possible thereafter, usually within one month. In order to be considered, the application must be complete, including a photo, the application fee, required essays, transcripts, data sheet, and recommendations. Following the receipt of a completed application, an interview is scheduled with the Director of Pastoral Care and Counseling Programs or another member of the faculty.

Upon acceptance, a student may enroll for a limited number of classes beginning with the next scheduled semester or intensive period. Normally students who are accepted into the MAPCC enroll in the first-year sequence of courses along with others in the MDiv and MARE programs that begins in the fall semester with Introduction to Theological Education. Students who begin the MAPCC program in the winter, spring or summer enter as unclassified and can take elective courses until the fall semester when they matriculate and become part of the first year class.
Students from schools with which NYTS has cross-registration agreements (Union Seminary, General Theological Seminary, and Drew Theological School) may register for any course offered at the Masters level through their own institutions, paying tuition to their home institution and being enrolled as a regular NYTS student for that particular course. Cross-registered students do not receive an NYTS student identification card and are not expected to attend NYTS student retreats or other such events.

For further information, contact:
Director of the Master of Arts Pastoral Care and Counseling Program
New York Theological Seminary
475 Riverside Drive, Suite 500
New York, NY 10115
(212) 870-1211

The curriculum

The MAPCC is a 48-credit degree designed to be completed in a minimum of two years.

Of the 48 credits, 28 are assigned for required courses and 20 are considered electives. Eight of the 28 required credits are for coursework that is specific to the area of pastoral care and counseling (Introduction to Pastoral Care and Counseling; Practicum in Pastoral Care and Counseling with Capstone Project) while the remaining 20 credits are distributed across other disciplines as follows: 10 credits for Bible (First Testament, Exegesis, Second Testament); 4 credits for Introduction to Theology; 4 credits for Modern Church History; and 2 credits for Introduction to Theological Education, a year-long course that combines spiritual and academic formation in learning. Students can expect all required courses to be offered each year.

Of the remaining 20 credits that are considered electives, 16 credits must be taken for electives that are specifically in the field of pastoral care and counseling (look for the second or third letter “C” in the course code that accompanies course titles) while 4 are considered free elective credits (free electives credits can be used for courses in pastoral care and counseling). Elective courses are also offered in each of the summer months, and in January. Students seeking to complete the MAPCC in two years should plan on taking courses in the summer of the first year, and in both January periods.

Among the electives that are planned in 2014-2017 are:

- Professional Ethics
- Pastoral Care in Multicultural Contexts
- Biblical Models of Pastoral Care
- Human Growth and Development
- Theories of Personality
- Family Systems Theory
- Human Sexuality
- Ministry in the Context of Death and Dying
- Pastoral Counseling Theories and Skill Development
- Assessment and Diagnoses
- Conflict Management and Crisis Intervention
- Congregations as Family Systems

Note: All courses are not guaranteed to be offered in the period proscribed.
NYTS Master of Arts in Pastoral Care and Counseling (MAPCC)  
Curriculum Design

<table>
<thead>
<tr>
<th></th>
<th>All Year</th>
<th>Fall</th>
<th>Winterim</th>
<th>Spring</th>
<th>Summer</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Year A</strong></td>
<td>*Introduction to Theological Education  (2)</td>
<td>*First Testament (4)</td>
<td>*Exegesis (2)</td>
<td>*Second Testament (4)</td>
<td>Electives June (2/3)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>July (3)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>August (3)</td>
</tr>
<tr>
<td></td>
<td>*Introduction to Pastoral Care &amp; Counseling (4)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Year B</strong></td>
<td>*Practicum with Capstone fall &amp; spring (2 &amp; 2)</td>
<td>*Intro to Theology (4)</td>
<td>Elective (2)</td>
<td>*Modern Church History (4)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* indicates required course for M.A. degree for NYTS

Suggested schedule of classes for completing the degree in 2 years

48 credits needed to graduate:

28 required (including Introduction to Pastoral Care & Practicum/Capstone)
16 additional electives in Pastoral Care & Counseling
4 free electives
Master of Arts in Religious Education

The NYTS Master of Arts in Religious Education (MARE) is a 48-credit graduate degree designed to prepare men and women to administer and lead educational programs in churches, religious institutions, and other academic settings. The program seeks to integrate several academic disciplines in a manner that contributes to the best educational practices in the field of religious education. It includes foundational work in Bible, history and theology designed to enable students to develop a deeper understanding of their own historical and theological identity; and introductory and advanced course work in religious education that teaches specific skills while allowing students to deepen their understanding of the educational, cultural, and religious context in which they will serve. Courses in religious education focus on the art of teaching; historic models and contemporary methodologies germane to religious education; and programmatic development. Graduates of the MARE can expect to have a thorough understanding of the foundations necessary to build and sustain an educational ministry within a congregation or other institutional setting and to be able to go on to do more advanced work in the field.

Students in the MARE are required to attend two overnight retreats each year along with others in the MDiv and MAPCC degree programs (attendance at the retreats is incorporated into the requirements for Introduction to Theological Education and the Practicum). They are also invited and encouraged to take part in other various opportunities for corporate worship and prayer led by the Student Association throughout the course of the year. MARE students must complete a year-long practicum in which they will be placed in a supervised field setting under a qualified supervisor that is appropriate for their degree program. Students are normally not given a stipend from the site where their placement is located.

Classes in the MARE are held mostly in the evenings at The Riverside Church, 490 Riverside Drive in New York. Students have access to the library system of Columbia University, which includes the Burke Library at Union Theological Seminary. All students will be trained in online learning in order to make use of Moodle, the NYTS online learning system.

Learning Competencies

The MARE seeks to prepare men and women for ministry who are:

- informed biblically and theologically, and in the historical development of Christian thought and tradition
- equipped for diverse and inclusive partnerships in congregations, the city, and the world
- centered in a spiritual tradition which is dynamic in its formation and open to God’s continuing revelation
- able to develop a comprehensive framework from which their religious educational theory and practice organically flow
- able to decipher and use methodologies, theories and models in educational institutions that contribute to effective learning and social transformation
- equipped to be educational leaders and administrators through the development of proficient educational practices.
Admissions requirements

The MARE is open to women and men who:

- possess a BA, BS, or equivalent undergraduate degree from an accredited four-year college (applicants holding degrees or diplomas from another country may be required to provide a translated copy and to provide further information to help the admissions committee determine equivalency)

- demonstrate evidence of an ability to do graduate level study, primarily assessed through the written answers to the application essay questions and through recommendations

- are able to articulate in a manner that is appropriate to their own experience and faith tradition an understanding of their call to serve in the specialized area of religious education

- currently belong to a community of faith that recognizes or expects the applicant to exercise his or her calling to religious education; or be willing to work within such a community of faith, exercising her or his calling to religious education

Application, acceptance, and enrollment

NYTS has a rolling application process. Applications are received at any time during the year and reviewed as soon as possible thereafter, usually within one month. In order to be considered, the application must be complete, including a photo, the application fee, required essays, transcripts, data sheet, and recommendations. Following the receipt of a completed application, an interview is scheduled with the Director of Religious Education Programs or another member of the faculty.

Upon acceptance, a student may enroll for classes beginning with the next scheduled semester or intensive period. Normally students who are accepted into the MARE enroll in the first-year sequence of courses that begins in the fall semester with Introduction to Theological Education. Students who begin the MARE program in the winter, spring or summer enter as unclassified and can take elective courses until the fall semester when they matriculate and become part of the first-year class.

For further information, contact:
Director of the Master of Arts in Religious Education Program
New York Theological Seminary
475 Riverside Drive, Suite 500
New York, NY 10115
(212) 870-1211
The curriculum

The MARE is a 48-credit degree designed to be completed in a minimum of two years; 32 are for required courses and 16 are considered electives.

The 32 required credits include 12 credits that are for coursework specifically in the area of religious education (Introduction to Religious Education, History and Philosophy of Religious Education, Practicum with Capstone). The remaining 20 credits are distributed across the other disciplines of theological learning as follows: 10 credits for Bible (First Testament, Exegesis, Second Testament); 4 credits for Introduction to Theology; 4 credits for Modern Church History; and 2 credits for Introduction to Theological Education, a year-long course that combines spiritual and academic formation in learning. Students can expect all required courses to be offered each year.

Of the remaining 16 credits that are considered electives, 12 credits must be for courses that are specifically in the field of religious education (look for the second or third letter “E” in the course code that accompanies course titles) while 4 are considered free elective credits (free elective can be in additional work in religious education). Elective courses are also offered in each of the summer months, and in January. Students seeking to complete the MARE in two years should plan on taking courses in the summer of the first year, and in both January periods.

Among the electives that are planned in 2014-2017 are:
• Educating and Leading a Multicultural Learning Organization
• Curriculum Design and Religious Education
• Strategies for Effective Teaching
• Developmental Perspectives in Religious Education
• Religious Education in a Multifaith Context
• Educating for Justice and Transformation

Note: All courses are not guaranteed to be offered in the period prescribed.
NYTS Master of Arts in Religious Education
Curriculum Design

<table>
<thead>
<tr>
<th>Year A</th>
<th>All Year</th>
<th>Fall</th>
<th>Winterim</th>
<th>Spring</th>
<th>Summer</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>*Introduction to Theological Education (2)</td>
<td>*First Testament (4)</td>
<td>*Exegesis Practicum (2)</td>
<td>*Second Testament (4)</td>
<td>Electives June (2/3) July (3) August (3)</td>
</tr>
<tr>
<td></td>
<td>*Introduction to Religious Education (4)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year B</td>
<td>*Practicum &amp; Capstone fall &amp; spring (2 &amp; 2)</td>
<td>*Introduction to Theology (4)</td>
<td>Elective (2)</td>
<td>*Modern Church History (4)</td>
<td>Elective (4)</td>
</tr>
<tr>
<td></td>
<td>Elective (4)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* indicates required course for M.A. degree for NYTS

Suggested schedule of classes for completing the degree in 2 years
48 credits needed to graduate

For MARE degree:

20 Required Credits – Theological Studies other than Religious Education

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction to Theological Education</td>
<td>2</td>
</tr>
<tr>
<td>First Testament</td>
<td>4</td>
</tr>
<tr>
<td>Exegesis</td>
<td>2</td>
</tr>
<tr>
<td>Second Testament</td>
<td>4</td>
</tr>
<tr>
<td>Introduction to Theology</td>
<td>4</td>
</tr>
<tr>
<td>Modern Church History</td>
<td>4</td>
</tr>
</tbody>
</table>

20 CREDITS

12 Required Credits – Religious Education

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction to Religious Education</td>
<td>4</td>
</tr>
<tr>
<td>History and Philosophy of Religious Education</td>
<td>4</td>
</tr>
<tr>
<td>Practicum with Capstone (2 cr each semester)</td>
<td>4</td>
</tr>
</tbody>
</table>

12 CREDITS

12 Additional elective credits in Religious Education

12 CREDITS

4 free elective credits

Total for MARE degree

48 CREDITS
**Master of Arts in Religious Leadership and Administration**

The NYTS Master of Arts in Religious Leadership and Administration (MARLA) is a 48-credit graduate degree designed to prepare individuals for leadership and administrative positions and responsibilities in churches, religious institutions and faith-based organizations. The degree integrates foundational theological disciplines with the best management and leadership practices germane to faith-based institutions and non-profit organizations. Students can expect to acquire significant analytical and strategic skills, concepts and methodologies that will enhance and promote growth, stability and teamwork in a religious organizational context. Graduates can expect to be prepared to serve as executive ministers, managers, or administrators in leadership of faith-based or non-profit organizations.

Students in the MARLA are required to attend two overnight retreats each year along with others in other master’s degree programs (attendance at the retreats is incorporated into the requirements for Introduction to Theological Education). They are also invited and encouraged to take part in other various activities organized and led by the Student Association throughout the course of the year. MARE students must complete a year-long practicum in which they will be placed in a supervised field setting under a qualified supervisor that is appropriate for their degree program. Students are normally not given a stipend from the site where their placement is located.

Classes in the MARE are held mostly in the evenings at The Riverside Church, 490 Riverside Drive in New York and online. Students have access to the library system of Columbia University, which includes the Burke Library at Union Theological Seminary. All students will be trained in online learning in order to make use of Moodle, the NYTS online learning system.

**Learning Outcomes**

The MARLA seeks to prepare men and women for ministry who are able to:

- articulate a practical theology for leadership and administration that is biblically informed and grounded in the historical development of Christian thought and tradition
- synthesize and apply ethical, philosophical and historical concepts of organizational leadership and change
- analyze the role of leadership strategies in fostering organizational growth and stability
- integrate leadership and administrative theories, skills and competencies necessary for forming and developing leaders, leading teams and organizations
- articulate and apply basic management and accounting principles for religious organizations
- appraise, design and implement a leadership and strategic plan for an organization
Admissions requirements

The MARLA is open to women and men who:

- possess a BA, BS, or equivalent undergraduate degree from an accredited four-year college (applicants holding degrees or diplomas from another country may be required to provide a translated copy and to provide further information to help the admissions committee determine equivalency)

- demonstrate evidence of an ability to do graduate level study, primarily assessed through the written answers to the application essay questions and through recommendations

- are able to articulate in a manner that is appropriate to their own experience and faith tradition an understanding of their call to serve in the specialized area of youth ministry

- currently belong to a community of faith that recognizes or expects the applicant to exercise his or her calling to religious education; or be willing to work within such a community of faith, exercising her or his calling to religious education

Application, acceptance, and enrollment

NYTS has a rolling application process. Applications are received at any time during the year and reviewed as soon as possible thereafter, usually within one month. In order to be considered, the application must be complete, including a photo, the application fee, required essays, transcripts, data sheet, and recommendations. Following the receipt of a completed application, an interview is scheduled with the Director of the MARLA or another member of the faculty.

Upon acceptance, a student may enroll for classes beginning with the next scheduled semester or intensive period. Normally students who are accepted into the MARLA enroll in the first-year sequence of courses that begins in the fall semester with Introduction to Theological Education. Students who begin the MARLA program in the winter, spring or summer enter as unclassified and can take elective courses until the fall semester when they matriculate and become part of the first year class.

For further information, contact:
Director of Master of Arts in Religious Leadership and Administration
New York Theological Seminary
475 Riverside Drive, Suite 500
New York, NY 10115
(212) 870-1211

The curriculum

The MARLA is a 48-credit degree designed to be completed in a minimum of two years; 32 are for required courses and 20 are for electives in the field of administration and leadership.

The 32 required credits include 20 credits in general theological studies (Introduction to Theological Education, Biblical Studies, Theology, and Modern Church History) and 12 credits for coursework specifically required for the MARLA (Seminar in Leadership Theory and Practice, Ethics for Religious Administrators, Practicum/Mentoring and Capstone). The remaining 16 credits are considered electives but must be taken in courses that apply specifically to the field of administration and leadership, as approved by the student’s advisor. Students seeking to complete the MARLA in two years should plan on taking courses in the summer of the first year, and in both January periods.
Among the electives that are planned in 2014-2017 are:

- Basic Accounting for Churches and Non-Profit Administration
- Business Law for Religious Organizations
- Strategic Planning and Mission Development
- Stewardship and Development
- Organizational Management

Note: All courses are not guaranteed to be offered in the period proscribed.

Suggested schedule of classes for completing the degree in 2 years
48 credits needed to graduate

For MARLA degree:
20 Required Credits – General Theological Studies
- Introduction to Theological Education 2 credits
- First Testament 4 credits
- Exegesis 2 credits
- Second Testament 4 credits
- Introduction to Theology 4 credits
- Modern Church History 4 credits

20 credits

12 Required Credits – Religious Leadership and Administration
- Seminar in Leadership Theory and Practice 4 credits
- Ethics for Religious Administrators 4 credits
- Practicum with Capstone (year-long) 4 credits

12 credits

16 additional elective credits in Religious Leadership and Administration
(Must be approved by advisor)
16 credits

Total for MARLA degree
48 credits
### NYTS Master of Arts in Religious Leadership and Administration

#### Curriculum Design

<table>
<thead>
<tr>
<th>Year</th>
<th>All Year</th>
<th>Fall</th>
<th>Winterim</th>
<th>Spring</th>
<th>Summer</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Year A</strong></td>
<td><em>Introduction to Theological Education (2)</em></td>
<td><em>First Testament (4)</em></td>
<td><em>Exegesis Practicum (2)</em></td>
<td><em>Second Testament (4)</em></td>
<td>Administration &amp; Leadership Electives June (2 / 3) July (3) August (3)</td>
</tr>
<tr>
<td></td>
<td><em>Seminar in Leadership Theory and Practice (4)</em></td>
<td><em>Seminar in Leadership Theory and Practice (4)</em></td>
<td><em>Seminar in Leadership Theory and Practice (4)</em></td>
<td><em>Ethics for Religious Administrators (4)</em></td>
<td><em>Ethics for Religious Administrators (4)</em></td>
</tr>
<tr>
<td><strong>Year B</strong></td>
<td><em>Practicum &amp; Capstone fall &amp; spring (2 &amp; 2)</em></td>
<td><em>Introduction to Theology (4)</em></td>
<td>Elective (2)</td>
<td><em>Modern Church History (4)</em></td>
<td>Administration &amp; Leadership Elective (4)</td>
</tr>
</tbody>
</table>

* indicates required course

**Suggested schedule of classes for completing the degree in 2 years**

*48 credits needed to graduate*
**Master of Arts in Youth Ministry**

The NYTS Master of Arts in Youth Ministry (MAYM) is a 48-credit graduate degree designed to prepare individuals to serve in the area of youth ministry within congregations and other faith-based organizations. The program explores youth and young adult development, socialization, discipleship and spiritual formation primarily within an urban cultural context. Drawing from a wide range of interdisciplinary research within the field of religious education, leadership studies, youth development and socialization, courses attend to the theological, educational, psychological and socio-cultural foundations of youth and young adult ministry. Graduates of this program are prepared to serve as practitioners of youth ministry within varied institutional settings and are equipped to design and administer programs that foster the holistic transformation of youth and young adult faith development.

Students in the MAYM are required to attend two overnight retreats each year along with others in the various master’s degree programs (attendance at the retreats is incorporated into the requirements for Introduction to Theological Education). They are also invited and encouraged to take part in other various activities organized and led by the Student Association throughout the course of the year. MAYM students must complete a year-long practicum in which they will be placed in a supervised field setting under a qualified supervisor that is appropriate for their degree program. Students are normally not given a stipend from the site where their placement is located.

Classes in the MAYM are held mostly in the evenings at The Riverside Church, 490 Riverside Drive in New York and online. Students have access to the library system of Columbia University, which includes the Burke Library at Union Theological Seminary. All students will be trained in online learning in order to make use of Moodle, the NYTS online learning system.

**Learning Outcomes**

The MAYM seeks to prepare men and women for ministry who are able to:

- articulate a practical theology of youth ministry that is biblically informed and grounded in the historical development of Christian thought and tradition
- demonstrate competencies in designing educative programs and leadership strategies that are germane to youth ministry in an urban context
- decipher and use educational methodologies, theories and models in ways that contribute to effective learning and social transformation
- articulate and analyze the connections between faith formation and human development.
- identify socialization issues facing urban youth and demonstrate the use of appropriate theoretical and practical methodologies leading to social transformation
- master the communication and ministry skills needed for creating effective models for urban youth ministry
- explore and analyze multiculturalism in youth ministry and its impact on discipleship
Admissions requirements

The MAYM is open to women and men who:

- possess a BA, BS, or equivalent undergraduate degree from an accredited four-year college (applicants holding degrees or diplomas from another country may be required to provide a translated copy and to provide further information to help the admissions committee determine equivalency)

- demonstrate evidence of an ability to do graduate level study, primarily assessed through the written answers to the application essay questions and through recommendations

- are able to articulate in a manner that is appropriate to their own experience and faith tradition an understanding of their call to serve in the specialized area of youth ministry

- currently belong to a community of faith that recognizes or expects the applicant to exercise his or her calling to religious education; or be willing to work within such a community of faith, exercising her or his calling to religious education

Application, acceptance, and enrollment

NYTS has a rolling application process. Applications are received at any time during the year and reviewed as soon as possible thereafter, usually within one month. In order to be considered, the application must be complete, including a photo, the application fee, required essays, transcripts, data sheet, and recommendations. Following the receipt of a completed application, an interview is scheduled with the Director of Youth Ministry Programs or another member of the faculty.

Upon acceptance, a student may enroll for classes beginning with the next scheduled semester or intensive period. Normally students who are accepted into the MAYM enroll in the first-year sequence of courses that begins in the fall semester with Introduction to Theological Education. Students who begin the MAYM program in the winter, spring or summer enter as unclassified and can take elective courses until the fall semester when they matriculate and become part of the first year class.

For further information, contact:
Director of Master of Arts in Youth Ministry
New York Theological Seminary
475 Riverside Drive, Suite 500
New York, NY 10115
(212) 870-1211

The curriculum

The MAYM is a 48-credit degree designed to be completed in a minimum of two years; 28 are for required courses and 20 are for electives.
The 28 required credits include 20 credits in general theological studies (Introduction to Theological Education, Biblical Studies, Theology, and Church History) and 8 credits that are for coursework specifically in the area of youth ministry (Foundations of Youth Ministry, Practicum with Capstone). Of the remaining 20 credits that are considered electives, 12 credits must be for courses that specifically apply to youth ministry, as approved by the student’s faculty advisor, and 8 are free electives. Elective courses are offered in each of the summer months, and in January. Students seeking to complete the MAYM in two years should plan on taking courses in the summer of the first year, and in both January periods.

Among the electives that are planned in 2014-2017 are:

- Psychology of Adolescence
- Theology and Urban Youth Ministry
- Pastoral Care with Urban Youth
- Youth Chaplaincy Certification
- Human Sexuality and Faith Communities
- Youth and Family Ministries
- Youth Culture and Pedagogy
- Youth Culture and Crisis

Note: All courses are not guaranteed to be offered in the period proscribed.

**Suggested schedule of classes for completing the degree in 2 years**

*48 credits needed to graduate*

For MAYM degree:

20 Required Credits – General Theological Studies

- Introduction to Theological Education: 2 credits
- First Testament: 4 credits
- Exegesis: 2 credits
- Second Testament: 4 credits
- Introduction to Theology: 4 credits
- Modern Church History: 4 credits

Total: 20 credits

8 Required Credits – Youth Ministry

- Foundations of Youth and Young Adult Ministry: 4 credits
- Practicum with Capstone (year-long): 4 credits

Total: 8 credits

12 additional elective credits in Youth Ministry

(Must be approved by advisor)

Total: 12 credits

8 free elective credits

Total for MAYM degree: 48 credits
### NYTS Master of Arts in Youth Ministry
#### Curriculum Design

<table>
<thead>
<tr>
<th>Year</th>
<th>All Year</th>
<th>Fall</th>
<th>Winterim</th>
<th>Spring</th>
<th>Summer</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>*Introduction to Theological Education (2)</td>
<td>*First Testament (4)</td>
<td>*Exegesis Practicum (2)</td>
<td>*Second Testament (4)</td>
<td>Electives June (2 /3) July (3) August (3)</td>
</tr>
<tr>
<td></td>
<td>*Foundations of Youth Ministry (4)</td>
<td></td>
<td></td>
<td>Youth Ministry Elective (4)</td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>*Practicum &amp; Capstone fall &amp; spring (2 &amp; 2)</td>
<td>*Introduction to Theology (4)</td>
<td>Elective (2)</td>
<td>*Modern Church History (4)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Youth Ministry Elective (4)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* indicates required course

_Suggested schedule of classes for completing the degree in 2 years_

_48 credits needed to graduate_
The NYTS Master of Professional Studies (MPS) is a one-year 36-credit graduate degree offered in Sing Sing Correctional Facility for persons who are currently incarcerated within the New York State Correctional System. This accredited degree is one of the most unique programs in theological education in North America today. NYTS has been offering the MPS at Sing Sing since 1982. During that period, over 400 candidates have graduated. Many have gone on to distinguish themselves in leadership both locally and nationally upon release, while many others continue to serve faithfully without wide recognition behind bars within the New York State Correctional System. The degree is one of the Seminary’s signature accomplishments. It is also the Seminary’s only residential program.

Candidates for the MPS degree must be currently incarcerated within the New York State Correctional System. Prospective candidates who apply and are accepted are transferred by New York State Department of Corrections to Sing Sing if they are not already in residence there. Those who are accepted into the program must agree to forgo week-day visits for one year due to the intensive demands of classes and study (five days a week in classes with additional work each evening in Supervised Ministry and other activities). Candidates must also pledge themselves to be of service to their fellow prisoners as long as they remain incarcerated.

Students in the program attend classes five days a week (usually in the morning) from September through May. Afternoons are generally devoted to additional study, while evenings are taken up with Supervised Ministry assignments and other activities. The curriculum is designed to provide candidates with the basic courses in theological education, including biblical studies, ministry studies, history, theology and ethics, doing so in ways that are relevant to the context of prison, emphasizing spiritual integration, community accountability, and service to others. Upon completion of the program, a special graduation service is held on the second Wednesday of each June in which members of the NYTS board and faculty are joined by friends of the program, members of the Department of Corrections, and the families and friends of the graduates to celebrate the individual and collective accomplishment of yet another class.

Graduates from the program are typically assigned to one of the state prisons throughout New York where they can serve as chaplain assistants, peer-counselors, teachers, and other such positions. Of the more than 150 graduates that have now been released, many have continued to serve in ministry or in the non-profit world. Released graduates have gone on to serve as pastors of congregations, as staff members and directors of non-profit organizations, on boards of organizations such as the Fortune Society, as educators, in the private sector, as counselors, and as public leaders in the national re-entry movement. Several have been featured in documentary films or on various national news programs. A number of other educational and service programs including Exodus Transitional Community in East Harlem and Hudson Link, a non-profit organization providing an accredited undergraduate degree in several correctional facilities within New York State, have grown up from the seeds planted by the NYTS MPS program and its graduates.

NYTS receives no tuition or fees from students in this degree program, and receives no state aid beyond the cost of accommodating students and providing suitable housing for the degree program (classroom space, a computer room, and a small reading library room within the chaplaincy area at Sing Sing). All costs for the program are raised annually through donations from individuals, churches, and foundations. The Seminary thanks those donors who have so generously over the years helped to keep this program alive and well.
Learning Competencies

The MPS seeks to prepare candidates who are:

- informed biblically and theologically, and in the historical development of Christian thought and tradition
- skilled in the practice of ministry for personal, ecclesial and social transformation
- committed to the call of the Gospel for reconciliation, justice, evangelism and transformation
- centered in a spiritual tradition which is dynamic in its formation and open to God’s continuing revelation
- skilled in the practice of ministry within their immediate contexts, committed to their own faith and tradition, and
global and inclusive towards diverse religions and denominations
- equipped to create organizations, ministries, and/or programs that lead to the betterment of their immediate
communities inside the prison system and for life beyond bars

Admission requirements

Candidates for the MPS must

- possess a BA or BS degree, or the equivalent (120 undergraduate credits) from an accredited four-year college
- demonstrate evidence of an ability to do graduate level study
- be able to articulate an understanding of their call to ministry in a manner that is appropriate to their own
experience and faith tradition
- meet institutional requirements set by New York State Department of Corrections
- have two strong recommendations, including one from a prison chaplain

Application, acceptance, and enrollment

Due to the unique location and circumstances under which this degree is offered, the application, acceptance, and
enrollment process requires several steps.

Applications for the MPS program are available throughout New York State Correctional System through the offices
of the chaplains, and from the Director of Prison Programs at NYTS. Applications are not found online as persons who
are incarcerated do not have access to the internet. Applications are due by February 1 of each year for admission into the
program for the following September. Completed applications are to be mailed or forwarded to the

Director of Prison Programs
New York Theological Seminary
475 Riverside Drive, Suite 500
New York, New York 10115
(212) 870-1211

After an initial review of an application to check for completeness, the Director of Prison Programs forwards the
name to Deputy Superintendent of Programs at Sing Sing, New York State Correctional Services Educational Department,
and Department of Corrections Classification and Movements, who must approve the candidate before the application can
be considered. The approval process is generally completed within two months. NYTS can only admit candidates who
have been approved by all three departments.

Final decisions regarding admission are then made by the Director and Admissions Committee at NYTS. Up to
15 candidates are admitted annually, who are transferred to Sing Sing (if not already there) during the month of August to
begin the program the first week of September.
The curriculum

The MPS is a 36-credit degree with a fixed curriculum that includes biblical studies (First and Second Testament), theology, history, ethics, and mission and ministry studies. Students work together throughout the year in a common classroom, with different professors coming in each day during the fall and spring semesters or for month-long intensives in January and May. Community building through the classroom experience and project development and implementation are integral aspects of the program. While several of the courses in areas of mission and ministry are designed specifically to meet the unique needs of candidates serving within a correctional system, all courses in the program seek to engage the students in ways that are relevant to prison ministry, with emphasis placed upon spiritual integration, community accountability, and service to others. Like all programs at NYTS, the MPS curricular design reflects a commitment to the integration of theory and practice. Critical thinking and reflection upon experience are central to the MPS program.

Five courses are offered each semester, and one course in each intensive month. In addition, each student must enroll and complete Supervised Ministry each semester. Semester-long courses are offered for 3 credits each, while intensives and Supervised Ministry are 2 credits each. Candidates who fail to complete a course within any semester are unable to graduate, and are removed from the program.

The courses offered in the MPS program are: First Testament; Second Testament (with Exegesis); Introduction to Theology; Church History; Religion and US American Society; Religious Ethics; Foundations of Ministry; Introduction to Pastoral Care and Counseling; Program Administration, Organization and Design; Foundations of Religious Education; Preaching; Community Building and Personal Responsibility.

Additional Resources

Textbooks. NYTS provides all textbooks and photocopies of all additional assigned readings for all courses at no cost to the students. Textbooks are ordered by the Director and shipped in directly from publishers or the Seminary’s designated book store at Columbia University. Assigned readings are mailed in bulk packages into the facility well enough in advance of classes to allow for them to be processed and distributed to candidates in the degree program. Individual study Bibles for students in the program are donated annually by the Massachusetts Bible Society, and a number of publishers provide textbooks at low or no cost. Students are allowed to keep textbooks when they graduate, making their selection a valuable part of the overall process of preparing them for effective leadership within the correctional system.

Student Services. Students in the MPS program have ongoing contact with and access to the Director of the Program, who holds office hours 3-4 days a week and is on call at all other times. Students also have contact with and access to the various supervisors within Sing Sing with whom they are assigned to work during the course of each semester. There is a Catholic chaplain, a Protestant chaplain, a Jewish rabbi, and a Muslim imam available to the students within Sing Sing, and various other outside religious counselors or chaplains who are allowed to come in and meet with candidates. The NYTS Director offers additional support in terms of medical and counseling referrals.

Supervised Ministry Sites. Supervised Ministry is a key component of the MPS program. Several ministries are in place within Sing Sing, including mental health care, General Education Diploma (GED) tutoring, Youth Adolescent Prevention Programs (YAP), and ministries with youth at risk. MPS graduates from previous classes are often already working in these programs within Sing Sing, creating a peer-learning community within the program itself.
Library services. NYTS maintains a small collection of reference works and computers with Bible software in a reading area adjacent to the NYTS classroom in the Sing Sing chapel area. Sing Sing has an additional library of approximately 25,000 volumes, mostly related to law, but with some general resources in areas of liberal arts. In cases where a book is not available through these two library resources, students can request it from the Department of Corrections through interlibrary loan, and the book will be sent to them at Sing Sing usually within two weeks from another library within the Department of Corrections. Students do not have access to online resources or the internet due to prison regulations.

Community Life. Community life is built into the academic program at Sing Sing. Students take courses together during the entire year. Regular opportunities are provided for community prayer, Bible studies, worship, and personal sharing. A two-week orientation similar to an extended retreat takes place at the beginning of each year. Weekly group sessions and individual counseling sessions are available to those who request and need them. Finally, the curriculum includes preparation and counseling for re-entry as an integral part of the overall program. Successful re-entry starts long before a person leaves prison. The MPS incorporates this philosophy into its curriculum.

Community Resources or Involvement. Each student in the NYTS MPS program at Sing Sing is required to make a contribution to the greater community at least once each semester, and to share their contributions with the rest of the class. Students hold a fundraiser each year involving the entire population to help send children with HIV to summer camp. Inmates in New York State receive 50 cents a day in wages for work that they do inside the facility, such as sweeping or emptying trash; the collection coming mostly from the daily wages the inmates make. The MPS students also sponsor a food drive for the homeless who are beyond prison bars, collect non-perishable canned goods from the general population (about 30 bags annually) that are then sent to food pantries in nearby areas.

The MPS holds partnerships with several churches, including the First Presbyterian Church of Ossining and Rye Presbyterian Church. The program likewise partners with the Prison Educational System, through which inmates can earn their high school diploma, learn to read and write, and can receive a GED; and Hudson Link, a non-profit organization providing an accredited undergraduate degree in several correctional facilities within New York State. Hudson Link and other educational programs within the New York State Correctional System employ graduates of the NYTS MPS program as teachers and counselors throughout the state, providing opportunities for the students to put their graduate degree to use in peer education.

For further information on the MPS program at Sing Sing, including information concerning visiting the program or attending graduation on the second Wednesday evening of each June, and how to help support the program with a donation or gift, contact:

Director of Prison Programs
New York Theological Seminary
475 Riverside Drive, Suite 500
New York, NY 10115
(212) 870-1211
### NYTS Master of Professional Studies (MPS)

(Offered at the Sing Sing Correctional Facility, Ossining, NY)

**Curriculum Design**

<table>
<thead>
<tr>
<th>Fall Semester</th>
<th>January</th>
<th>Spring Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Testament (3)</td>
<td>Homiletics (2)</td>
<td>Second Testament (3)</td>
</tr>
<tr>
<td>Pastoral Care &amp; Counseling (3)</td>
<td>Intro to Judaism (non-credit)</td>
<td>Foundations of Ministry (3)</td>
</tr>
<tr>
<td>Church History (3)</td>
<td>Intro to Catholicism (non-credit)</td>
<td>US Religious History (3)</td>
</tr>
<tr>
<td>Theology (3)</td>
<td></td>
<td>Christian Ethics (3)</td>
</tr>
<tr>
<td>Program Design &amp; Administration (3)</td>
<td>Intro to Islam (non-credit)</td>
<td>Religious Education (3)</td>
</tr>
<tr>
<td>Supervised Ministry I (2)</td>
<td></td>
<td>Supervised Ministry II with Capstone (2)</td>
</tr>
<tr>
<td>Aftercare Seminar (non-credit)</td>
<td></td>
<td>Aftercare Seminar (non-credit)</td>
</tr>
</tbody>
</table>
**Doctor of Ministry**

The Doctor of Ministry (DMin) is an advanced professional degree appropriate for clergy and lay leaders with significant ministry experience who desire to deepen and improve their ministries through a disciplined and integrative process of action, reflection, and research. The primary objective is to develop professional competencies, critical skills for reflection on ministry, the capacity for focused advanced theological research and interpretation, and appropriate interpersonal skills for service in specific, constituency-based contexts. The program is designed especially to prepare church leadership for effective ministries of personal and social transformation in the context of a multicultural, globalizing, and urbanizing world.

The approach to learning is participatory, interdisciplinary, collaborative, and dialogical. Through the study of Scripture, religion and theology, ethics, the social sciences (sociology, history, politics, political economy, psychology, and counseling), and the arts of ministry, students and faculty from diverse contexts are mutually engaged in creating opportunities for critical and imaginative forms of ministry and mission.

An important feature of the program is its emphasis upon collegiality. Peer relationships with other students and close working relationships with faculty are expected to be developed. A commitment to mutual respect, trust, and cooperation is nurtured throughout the program. This commitment to collegiality is extended beyond the immediate participants of the classroom to those with whom the candidate is involved in ministry through the formation of a Site Team, a committee of persons selected from the context of the student’s ministry that works with the student for the duration of his/her program. Equally important is a commitment to the creation of pastoral leadership and identity, particularly as a practice of spiritual formation, through critical analysis, evaluation, and assessment.

The design of the program is based on the recognition that students are fully engaged in ministry, and therefore, may be limited in their work on campus. Toward this end, the Seminary has made provisions to accommodate the particular constraints under which the students may operate, even as it encourages students to improve their knowledge and skills and continue with their existing professional responsibilities. The Doctor of Ministry Program requires a minimum of three years to complete, and in all cases candidates are expected to complete their programs within six years of their matriculation. Program formats and designs are constantly being reviewed and re-structured to meet these needs.

Students are granted matriculation status upon entrance into the program. Upon successful completion of the coursework and approval of the Proposal for a Demonstration Project, they are granted candidate status.

**Areas of Focus**

The Doctor of Ministry program is organized around particular areas or foci in ministry. These include:

- **Congregational Ministry** – the focus is on understanding the challenges of institutional ministry in congregations and other forms of faith communities with emphasis on designing a project which focuses on the renewal and transformation of congregations and other faith communities. This program is available in English, Spanish, and Korean.

- **Leadership** – Three program areas are available in our Leadership track. The first program focuses on understanding and engaging in community organization and renewal with a focus on justice and social transformation. The second program focuses on economic development and explores the role of faith communities and religious leaders in the economic development of communities. Each concentration also engages in the creation of projects that relate to either community organization or economic development.
**Pastoral Care** - The emphasis is on exploring issues related to pastoral care of faith communities and individuals with and beyond those communities. Other concentrations are also available with a focus on CPE Supervisors, Directors of Pastoral Care Programs and Pastoral Psychotherapy. The Pastoral Psychotherapy emphasis is done in cooperation with the Blanton-Peale Institute.

**Multifaith** (in Collaboration with Auburn Theological Seminary) – the focus is on the integration of academic study with inter-religious dialogue and experiential learning. The program includes a focus on interfaith education, social services in an inter-religious context, and the functions of faith communities in the larger New York areas and beyond.

The Doctor of Ministry program is offered with primary work done in English, Korean, or Spanish. The ability to use English-language bibliography is essential, but principal classroom work and major writing assignments may be done in the student’s primary language of ministry. The use of language other than English is to enable students to function at their optimal level in their primary language to focus on ministries and resources specific to their linguistic communities. The Korean, or Spanish Doctor of Ministry tracks at NYTS do not require a student to demonstrate proficiency in English.

The Doctor of Ministry is primarily offered through intensive formats which are supported by additional on-line learning technologies. Cohort groups number between 8-15 in any particular year, and not all tracks or learning formats may be offered each year.

The Korean Ministries Doctor of Ministry intensive is designed for those whose primary language is Korean and who are working in ministries around the globe. Classes are offered in an intensive format that meets in New York for four weeks during the summer and again one week during the following spring in the first year. All work done in the second year is completed at the location of the student’s ministry. The Korean Ministry track is also available in a residential format which requires weekly classes during the first year for fall and spring semesters and weekly classes in the fall of the second year.

The Hispanic-Latino/a Ministries Doctor of Ministry is offered in Spanish in a format that requires students to travel to New York for three one-week intensive periods during the first year, and again one week during the fall the second year of the program.

The English language tracks (Congregational Ministry, Pastoral Care, Multifaith, and Leadership) are offered in a format that requires students to travel to New York for three one-week intensive periods during the first year, and again one week during the fall of the second year.
Admissions requirements

All applicants are required to show evidence of the following:

• a Master of Divinity (MDiv) degree that is from a program accredited by the Association of Theological Schools in North America (ATS) or an equivalent graduate theological degree from an ATS-accredited school. Applicants from outside the US and Canada must present a theological degree from a theological school accredited in their country or region. If the applicant does not have the MDiv but has done other graduate-level theological work, equivalency will be assessed by the Admissions Committee

• a minimum of three years of ministry experience subsequent to the applicant’s first graduate theological degree. While ministerial experience is not considered the equivalent of or a substitute for the MDiv degree, the applicant’s ministry prior to his or her first graduate theological degree will be assessed, particularly in the context of the community of faith to which he/she belongs, and given consideration

• demonstrated capacity or potential for both an advanced level of academic research and writing, and competence in the practice of ministry. Applicants may be required to submit samples of their written work (other than sermons) for the purpose of determining their capacity for graduate-level writing and research

• engagement in some form of professional ministry that can reasonably be expected to last for the duration of the Program. An applicant who may be engaged in non-traditional forms of ministry is required to present evidence that such practices are understood as ministries at least by the community of faith to which he/she belongs

Applications for admission are available from the office of Vocational Discernment, the Director of the Doctor of Ministry, or online at www.nyts.edu under “Prospective Students.”

Curriculum of the Doctor of Ministry

All NYTS Doctor of Ministry program tracks have a common curricular structure, even if they are offered in different formats and languages. The following is the design of the curriculum:

Year One

The Critical Interpretation Seminar is designed to assist students to encounter their own and other’s theology and faith stance, with specific attention to the questions of biblical, theological, and socio-philosophical hermeneutics. The Seminar focuses theologically on the transformative and inclusive meaning of the Reign of God in relation to diverse social structures and processes in various world contexts. Students are expected to develop and integrate the theological commitments that they bring to ministry with those of their peers as well as the academic works that they read and study. A hermeneutical self-inventory assists the students in identifying areas for further personal, theological and historical reflection.
The Mentor and Research Development Seminar is designed to assist students to develop their ability to employ an interactive action-reflection method of learning. The Seminar provides the groundwork for their eventual Demonstration Project by developing the Site Team, engaging in a competencies assessment process, writing an initial challenge statement (or problem statement) with goals, strategies, and research questions for addressing the challenge (or problem) in ministry, and beginning to develop appropriate research tools. The Site Team assists the student in assessing his or her competencies and developing the initial challenge statement for a Demonstration Project. Out of these assessments emerge the Proposal for action and research that will further the mission and strengthen selected competencies of the student. The seminar is also designed to provide the students with the initial critical research and writing skills necessary for the completion of their individual projects.

The Leadership Formation Seminar is designed to help students reflect upon and develop leadership skills in their various contexts by exploring substantive, methodological, conceptual, and practical issues of leadership with the view of shaping the student’s practice of leadership in her or his ministry. The Seminar is also designed to provide students with a cross-cultural and transdisciplinary understanding of the linkages among spirituality, transformation, and pastoral leadership competencies and skills that lead to empowerment in urban and global settings.

Orientation and Evaluation Sessions are integral to the first year curriculum of the program. These provide opportunities for more sustained community life and sharing and comprehensive assessment and evaluation. Upon successful completion of the basic work and favorable evaluations for the first year, the student is allowed to move to Year Two.

Year Two

Independent Studies or Research is designed, under supervision by selected NYTS faculty, to provide students with the opportunity independently to pursue in depth topics related to their areas of interest for the purpose of developing an area or areas of competence, expertise, or specialization, relevant to their individual ministries. This independent work is normally scheduled for the summer between the second and third semesters of the program.

The Proposal Seminar in the third semester of the Program is designed to provide the students with appropriate guidance and support in the preparation of the Demonstration Project Proposal. This proposal is normally submitted in the late fall of the third semester. The Proposal emerges out of a collaborative assessment process of student and Site Team, is under the guidance of the Group Mentor who recommends its approval, and is finally approved by Faculty. Upon its approval, the student is admitted to candidacy and is assigned an Adviser who will serve as the student’s primary resource and guide for the remainder of the program.

Advisor Selection takes place midway through the second year. After a Demonstration Project Proposal has been approved, the Director of the program assigns an Advisor to the student to guide the project and thesis to their completion. The Advisor can be proposed by the student, and is normally a member of the NYTS Core or Adjunct faculty. Any student who wishes to propose an Advisor who is not yet a member of the NYTS Core or Adjunct faculty must do so in writing to the Director of the program, with a C.V. or resume of the Advisor attached. In all cases the Director of the Doctor of Ministry must make the appointment of the Advisor, which is done through a formal letter of approval that the Advisor must sign.
The Demonstration Project is the major work beginning in the fourth semester of the Program. This involves the performance of a significant action project in ministry that is seriously researched, analyzed, and evaluated and that offers an occasion to demonstrate growth in selected competencies. Research that supports the project is expected to be fully integrated in a reflection-action mode, which is to say that research is both tested by and reflective upon action. The Project should be integral to the candidate’s current involvement in ministry and be of significance to the broader religious and/or faith community. The Project and its analysis are the basis for the written thesis.

Site Certification Visit takes place at the conclusion of the Demonstration Project. The student’s Advisor or another member of the NYTS faculty is expected to visit the location at which the Demonstration Project was conducted and meet with members of the Site Team. The purpose of this visit is to certify the completion of the project, and to participate in an evaluation session with members of the Site Team and the Candidate regarding the completed project. A written report from the Advisor or other faculty member conducting the Site Certification Visit is to be given to the Director of the program.

Year Three

The Thesis is the written form of the Demonstration Project at NYTS. The format for this written work is found in the Demonstration Project Formatting Guide available from the Director of the Doctor of Ministry or the Director of Library Services. A full draft of the written Demonstration Project, approved in writing by the Adviser and the Site Team, must be submitted to the Director of the Doctor of Ministry Program for Faculty reading and approval no later than February 1 of the year in which graduation is sought. Any revisions that are required by the faculty readers must be completed before a public Presentation (or Defense) of the project can be scheduled.

A Presentation Or Defense of the Candidate’s project and thesis is required prior to the Candidate being approved for graduation. The Presentation is attended by the Advisor and at least one other faculty member, as well as any other members of the Seminary faculty, students, Site Team members, and other guests who wish to participate. Site Team members, guests, and others may participate in the discussion that takes place during the Candidate’s Presentation or Defense of his or her work. However, at the conclusion of the session, which normally lasts for two hours, only those who are members of the Seminary faculty vote on whether to pass the Candidate’s thesis, which is required for graduation. Options for this vote are: pass, pass with minor revisions, pass with major revision, no pass.

The Presentation and all necessary revisions to the written thesis must be successfully completed no later than May 1 for the candidate to graduate that year. The Doctor of Ministry program must be completed within six years of the initial matriculation unless the Candidate applies for, and receives, a formal leave of absence from the program.

For further information, contact:
Director of Doctor of Ministry Program
New York Theological Seminary
475 Riverside Drive, Suite 500
New York, NY 10115
(212) 870-1211
Master of Divinity Equivalency Policy for the Doctor of Ministry Program

All applicants are required to have completed:

- a Master of Divinity (MDiv) degree received from an institution that is accredited by the Association of Theological Schools in the United States and Canada (ATS), or

- a graduate theological degree from an accredited school outside North America that in the judgment of the Admissions Committee meets the standard of an ATS-accredited school, or

- the educational equivalent of an accredited MDiv degree in the form of one or more degrees received from an institution of higher education recognized by the Council for Higher Education Accreditation (CHEA) or a Canadian provincial quality assurance agency. MDiv equivalency is defined as 72 graduate semester hours representing both professional and academic learning, with at least 24 graduate credits completed in the combined areas of biblical studies, theology, history, and the arts of ministry. Candidates who hold an earned graduate degree in another field of study (e.g. social work, urban planning, law) may meet the equivalency requirements by enrolling in and completing a professional MA degree at NYTS in one of the specialized areas of ministry (MAPCC, MARE, MAYM, or MARLA) as appropriate to their particular track in the DMin. For more information on admission on the basis of educational equivalency, contact the Director of the Doctor of Ministry.

Applicants who hold an earned graduate degree in another field of study (e.g. social work, urban planning, law) must complete 24 credits of the master's level courses listed below. The 24 credits plus the 24 credits received for the applicants current degree equals the 48 credits needed for the MA degree. The NYTS 48 credit degree plus the applicants current master's degree adds up to the 72 hours needed for Master of Divinity equivalency.

Applicants must apply for the MA and the DMin separately. The MA program students apply for will be based on the student’s current degree field.

MA in Pastoral Care and Counseling (MAPCC)
MA in Religious Education (MARE)
MA in Youth Ministry (MAYM)
MA in Religious Leadership and Administration (MARLA)

All applications will be assessed individually.
Earned Graduate Degree  
(e.g. social work, urban planning, law)  

Courses (in addition to credits transferred) necessary to complete the Master of Arts degree

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction to Theological Education</td>
<td>2</td>
</tr>
<tr>
<td>First Testament</td>
<td>4</td>
</tr>
<tr>
<td>Exegesis</td>
<td>2</td>
</tr>
<tr>
<td>Second Testament</td>
<td>4</td>
</tr>
<tr>
<td>Introduction to Theology</td>
<td>4</td>
</tr>
<tr>
<td>Modern Church History</td>
<td>4</td>
</tr>
<tr>
<td>Practicum with Capstone</td>
<td>4</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>24 credits</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year 1</th>
<th>All Year</th>
<th>Fall</th>
<th>Winterim</th>
<th>Spring</th>
<th>Summer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intro to Theological Education</td>
<td>2</td>
<td>First Testament</td>
<td>Exegesis</td>
<td>Second Testament</td>
<td>Practicum with Capstone</td>
</tr>
<tr>
<td>(2)</td>
<td>(4)</td>
<td>(2)</td>
<td>(4)</td>
<td>(4)</td>
<td>(4)</td>
</tr>
</tbody>
</table>

Introduction to Theology (4)  
Church History II (4)  

Master of Arts  
(Theology - Biblical Studies – Arts of Ministry)

Courses necessary to convert the Master of Arts into Master of Divinity degree

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Church History I</td>
<td>4</td>
</tr>
<tr>
<td>Introduction to Christian Ethics</td>
<td>4</td>
</tr>
<tr>
<td>Church and Community Analysis</td>
<td>4</td>
</tr>
<tr>
<td>Critical Interpretation</td>
<td>4</td>
</tr>
<tr>
<td>Foundations of Ministry</td>
<td>4</td>
</tr>
<tr>
<td>Supervised Ministry I/II</td>
<td>4</td>
</tr>
<tr>
<td>Supervised Ministry III/IV</td>
<td>4</td>
</tr>
<tr>
<td>Elective in Preaching</td>
<td>4</td>
</tr>
<tr>
<td>Elective in Bible</td>
<td>4</td>
</tr>
<tr>
<td>Practice of Prophetic Ministry</td>
<td>4</td>
</tr>
<tr>
<td>Credo</td>
<td>2</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>42 credits</strong></td>
</tr>
</tbody>
</table>

45
Certificate in Christian Ministry

clinical Pastoral education
Clinical Pastoral Education (CPE) is a non-degree course of study which brings seminarians, ministers of all faiths and qualified laity into supervised encounters with persons coping with life-changing situations and circumstances. Our CPE training units are offered in the fall, spring and summer. Each unit of CPE consists of approximately 300 hours of clinical and at least 100 hours of classroom time as well as individual education for a total of 400 hours.

CPE enables individuals to address the following goals:

- Develop new awareness of self and others
- Develop the ability to provide more effective pastoral and spiritual care
- Learn to care for self while caring for others
- Enhance pastoral skills in caring for persons in crisis
- Learn to function as a member of a team
- Utilize professional supervision and consultation

Admissions

To apply, go to the Association of Clinical Pastoral Education (ACPE) website at www.acpe.edu. Submission of a completed application with the one-time, non-refundable application fee of $25 (payable to New York Theological Seminary) and an admission interview are required.

For further information, contact:
ACPE Supervisor
New York Theological Seminary
475 Riverside Drive, Suite 500
New York, New York 10115
(212) 870-1211

Accredited by the Association for Clinical Pastoral Education
One West Court Square, Suite 325, Decatur, GA 30030
(404) 320-1472 | www.acpe.edu

through our satellite contract with Norwalk Hospital
34 Maple Street, Norwalk , CT 06856
(203) 852-2000 | www.norwalkhospital.org
Certificate In Christian Ministry
The Certificate Program in Christian Ministry (CP) is a non-degree course of study that provides a basic theological education suitable for both lay and ordained church leaders. Designed to be completed in two years, the program is offered in English and Spanish at various sites throughout the New York metropolitan area and online. Candidates for admission need only to hold a high school degree or its equivalent, although many in the program have already completed college or even graduate programs. Classes are held mostly on Saturdays and online, with some sites offering classes on week-nights as well. The curriculum covers the basic theological disciplines of Biblical, historical, theological and practical studies, and many of the classes are taught by graduates of NYTS degree programs. Some sites are identified with specific denominations or theological traditions, but the program in all of its locations seeks to engage the rich diversity of the broader Christian movement in an open spirit.

Admissions

The CP welcomes applications from women and men who possess a high school diploma or its equivalent, who seek to increase in both biblical literacy and spiritual understanding, and who desire to be better prepared for ministry. No application fee is required.

Admission to the Certificate Program in Christian Ministry (CP) is generally during the third week of August for the fall semester and the second week of January for the spring semester, as posted in the academic calendar available on the NYTS web site or from the office of the Director of the program. Candidates may apply and register for the CP at the same time, providing they complete all necessary application documentation.

For further information, contact:
Director of the Certificate in Christian Ministry
New York Theological Seminary
475 Riverside Drive, Suite 500
New York, NY 10115
(212) 870-1211

The Curriculum

Fall

Old Testament (12 sessions)       Christian Education (12 sessions)
Biblical Exegesis (12 sessions)    Church History (12 sessions)

Spring

New Testament (12 sessions)       Introduction to Preaching (6 sessions)
Introduction to Theology (12 sessions)  Introduction to Christian Ethics (6 sessions)
                                          World Christianity (6 sessions)
                                          Pastoral Care (6 sessions)

Summer

Writing for Theology (Intensive in June for students who need writing skills)
**College of New Rochelle School of New Resources**

One of the unique features of the NYTS Certificate is its long-standing collaboration with the College of New Rochelle School of New Resources. Upon completion of the NYTS Certificate, graduates who enroll in the School of New Resources at any of its various sites throughout New York City receive 18 credits toward their college degree. In addition, beginning in 2009, the School of New Rochelle has collaborated with NYTS to offer the undergraduate degree at a dedicated site that will focus on religious studies and be designed to prepare pastors and other religious leaders for ministry.

For further information, contact the College of New Rochelle School of New Resources:
(914) 654-5000
snr@cnr.edu.

**Roberts Wesleyan College**

Roberts Wesleyan College of Rochester NY will allow a maximum of 12 academic credits to be transferred for students who successfully complete the entire Certificate Program in Christian Ministry. The 12 credits will consist of the following courses:

- Introduction to Old Testament: 3 credits
- Introduction to New Testament: 3 credits
- Introduction to Church History: 3 credits
- Introduction to Pastoral Care: 3 credits

Roberts Wesleyan College reserves the right to change the conditions of this agreement with appropriate notification to New York Theological Seminary and to the students. We look forward to serving those Certificate students who seek a baccalaureate degree and to this partnership with you.

For further information, contact:
Robert Zwier, Ph.D.
Provost
Roberts Wesleyan College
2301 Westside Drive
Rochester, NY 14624
(585) 594-6944

**Pillar College**

In an effort to provide the Certificate Program students with more Colleges that recognize transfer credits into the Baccalaureate, Pillar College acknowledges 24-credits into the Baccalaureate programs in Business Administration and Management, Psychology and Counseling as well as in Biblical Studies.

For further details on these partnerships, please visit our website at
[http://www.nyts.edu/prospective-students/degree-programs/certificate-in-christian-ministry/](http://www.nyts.edu/prospective-students/degree-programs/certificate-in-christian-ministry/)
Admissions

New York Theological Seminary (NYTS) is a professional graduate school whose primary mission is to prepare men and women for ministries in Christian churches and other religious institutions. Students are admitted without discrimination on the basis of race, ethnicity, gender, or orientation, and represent a broad range of denominations, theological views, and cultural traditions. All candidates for degrees or certificates are expected

• to be able to articulate an understanding of their own particular call to ministry, recognizing that this is interpreted differently across the range of traditions represented within the Seminary

• to belong to a particular community of faith which has in some manner recognized or affirmed that calling

Further requirements for each degree and certificate are listed elsewhere in this catalog in the relevant program description sections.

Admission into the Master of Professional Studies (MPS) program is limited to candidates who are currently incarcerated within the New York State Department of Corrections system, and who meet additional eligibility requirements set by the Department of Corrections. For further information on admissions to the MPS, contact the Director of the MPS program at NYTS.

The Seminary has a rolling admissions policy for all master's degree programs: the Master of Arts in Pastoral Care and Counseling (MAPCC), Master of Arts in Religious Education (MARE), Master of Arts in Youth Ministry (MAYM), Master of Arts in Religious Leadership and Administration (MARLA), and Master of Divinity (MDiv). Applications are reviewed and interviews with prospective students are scheduled on a regular basis throughout the year. Once admitted, a student may register and begin attending classes in the next available semester. Interested candidates should know that the required courses in biblical studies and foundations of ministry are offered sequentially in fall and spring semesters, and are thus encouraged to complete their applications in time to begin the fall semester. Financial aid is awarded during the spring of each year in order to assist students with their financial planning for the year. Applications are available from the Director of Financial Aid and online at the Seminary’s web page (www.nyts.edu).

Admission to the Doctor of Ministry (DMin) program is generally in the fall, but may take place prior to the beginning of any particular track. For further information on deadlines for application to the DMin, contact the Director of the Doctor of Ministry Program.

Admission to the Certificate Program in Christian Ministry (CP) is generally during the week prior to the beginning of the fall or spring semester, as posted in the academic calendar available on the NYTS web site or from the Registrar. Special registration periods are held at various sites throughout the New York metropolitan region and online for the CP. Candidates may apply and register for the CP at the same time, provided they complete all necessary application information.

An application for admission must be completed in its entirety in order for a student to be fully admitted into one of the Seminary’s degree programs. All information contained in a Seminary application is considered confidential and will be kept on file in the Office of the Registrar. Further information regarding the Seminary’s compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA) can be found below.
Students who have been admitted to one of the master’s degree programs who wish to transfer to another program may do so only with the permission of the Academic Dean. Students seeking to so transfer are not required to complete a new application, but will be asked to complete a supplemental statement indicating the reason for the transfer in programs.

Students who have completed one master’s degree and who wish to enroll in one of the other programs will be required to complete a new application. Students who have been accepted into the MPS degree program in Sing Sing and who seek admission to another master’s degree program will likewise be required to complete a new application.

**Academic Calendar**

NYTS offers courses on an academic calendar that begins July 1 and ends June 30 of each year. The Seminary’s master’s degree programs operate on a two-semester (fall and spring) basis with each semester being fourteen weeks in duration. The fall semester starts the week following Labor Day in September, while the spring semester starts the first week of February. Courses at the master’s level are also offered in month-long intensive formats in January (called “the winterim” period); as well as in June, July and August (”the summer” period). The DMin program is offered on a year-long basis only, with coursework offered either in a semester-based format (twelve weeks, fall and spring) or in week-long intensive formats (actual times vary with programs). CP courses are generally offered in the fall and spring on a twelve-week semester basis, but additional CP courses may be offered in the summer months as well.

**Registration**

Registration for master’s level programs takes place several times a year before the beginning of each semester, as posted in the annual Seminary calendar that is available on the NYTS web page or from the Registrar. Students can expect in general to register the last week of August and the first week of September for the fall semester and winterim courses; the first week in December for winterim only; the second week of January for the spring semester; and the second week of May for summer courses. New students are encouraged to register early in any registration period.

There are regularly scheduled add/drop days and students may change their registration at such time. As a matter of normal policy refunds are given for tuition only, according to the schedule published both here in the Catalog and in the Student Handbook. Late fees are assessed after the close of the announced registration period for each semester or intensive period (winterim or summer months) in any academic program. It is possible to make arrangements to register early for any program if circumstances warrant. All new and continuously enrolled students can expect to receive further information posted on Moodle, the Seminary’s online learning system, and sent through the student’s Seminary email from the Registrar prior to each registration period.

Registration for the DMin program for all years takes place during the second and third weeks of September each year. Thereafter registration is by appointment only with the office of the Registrar and with the approval of the Director. Registration for the DMin can be completed either in person at the Seminary or online. Details for completing the registration process are included in the package sent to candidates informing them of their acceptance into the program.

The registration procedure for all degree programs includes: a) approval by the appropriate faculty advisor; and b) payment or arrangements made with the Student Accounts Office for a payment plan.

Students in all degree programs who enroll in the Seminary’s payment plan are expected to pay 30% of the total cost of tuition and fees that are due at the time of registration. Payment may be made by check, cash, Visa, or MasterCard. Financial aid is available from the Seminary. A separate application for financial aid is required. See the section on Financial Aid for more details.
No student will be permitted to register for a new semester with an outstanding balance due.

All auditing and unclassified students must pay in full at time of registration. Deferred payment plans are available only to students enrolled in an academic program for a degree.

Registration for the CP varies from site to site and is held prior to the beginning of the fall and spring semesters. Payment for CP students is expected at time of registration.

**Student classification**

A matriculated student is one who is admitted to a designated degree program. Matriculated students at the Seminary are expected to register continuously from semester to semester in all master's degree programs; and from year to year in the DMin.

An unclassified student is one who is admitted to study for credit without having been admitted to a specific degree. In some cases a student who has not completed the application for a degree program will be admitted as an unclassified student and allowed to complete the application during the first semester of coursework. Unclassified students also include those enrolled in a degree program in another school with whom NYTS does not have a cross-registration agreement, and who wish to take courses from NYTS in order to transfer these to their other institution. An unclassified student may become a matriculated student by completing the application process and being admitted into a program.

An auditor is a matriculated student who is taking a class in a degree program without seeking to earn credit. An auditor pays a reduced fee for the course and is expected to participate in the class. A professor may limit the number of auditors in a class.

Continuing education students and members of Partner Churches are persons who are not pursuing a theological degree but are interested in pursuing learning opportunities at the Seminary. Such opportunities are usually conferences, public lectures, and other events that the Seminary sponsors, but they may also entail attending a class that is part of a degree program. Continuing education students may be graduates of the Seminary or of another institution who are seeking to enhance their professional skills and development. The Seminary extends the opportunity to any member of a Partner Church (see the section elsewhere in this Catalog that describes a Partner Church) to sit in on classes from time to time as well. Continuing education and Partner Church members must register for any course they seek to attend, subject to restrictions that may be imposed by the Academic Dean or the Registrar, and subject to the permission of the professor. Such persons pay a reduced fee and are invited to attend classes but are not expected to participate in class discussions and will not be asked to complete written assignments for a grade. Upon completion of the course these individuals will be given a certificate indicating their successful attendance.

**Time Frame for Completion of Degrees**

NYTS recognizes that the majority of its students are completing degrees while engaged in professional ministry, secular vocations, or in many cases both. Students are encouraged to consider carefully their academic work load each year in light of their responsibilities and commitments beyond the Seminary.

The minimum and maximum time in which a student can expect to complete his or her degree program is as follows:

<table>
<thead>
<tr>
<th>Program</th>
<th>Minimum and maximum time for completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>MPS</td>
<td>1 year</td>
</tr>
<tr>
<td>MA</td>
<td>2 to 5 years</td>
</tr>
<tr>
<td>MDiv</td>
<td>3 to 7 years</td>
</tr>
<tr>
<td>DMin</td>
<td>3 to 6 years</td>
</tr>
</tbody>
</table>
Students who go beyond the maximum time frame for completion of their degree must request from the Academic Dean in writing formal permission to continue. Approval for continuation beyond the maximum time for completion must be granted each successive year by the Academic Dean until the degree is completed.

Students in the DMin program are not eligible for financial aid or loans beyond the third year in the program (formally known as continuation years).

**Interrupting continuous registration**

Matriculated students in all degree programs are expected to register continuously until such time as they complete their degree and graduate. Students in the MA and MDiv programs are expected to continue to register each semester (fall and spring). Registration for the winterim session (January) or for one of the summer sessions (June, July and August) will be considered to apply toward continuous registration; failure to register for a winterim or a summer course, however, does not interrupt continuous registration. Matriculated students in the DMin must register each year. Students in the MPS register for the entire year in the month of August. Students in the CP are expected to register on a semester-to-semester basis until they complete their course of study and earn their Certificate, but they are not required to register continuously.

The following policies apply to students who do not register continuously within degree programs:

**Stop-Out**

A matriculated student in a MA or MDiv degree program who is unable to enroll in a particular semester due to extenuating circumstances may Stop-Out for one semester without losing her or his matriculation status. Such a student should inform the Registrar in writing prior to the published registration period for that particular semester, and will be asked to complete a Stop-Out form. A student who fails to inform the Registrar that he or she is Stopping-Out for one semester will be contacted by the Academic Dean and asked to complete the necessary form in order to remain in good standing. Failure to complete such a form in a timely fashion will endanger the student’s matriculation status. A Stop-Out semester counts toward the total time allowed for completing a degree. No Stop-Out is permitted for the MPS or DMin.

**Leave of Absence**

A matriculated student in a MA or MDiv program who does not intend to register for two successive semesters (fall and spring) must apply for a Leave of Absence from the Academic Dean in order to maintain her or his matriculation status. A student in the DMin program who does not intend to register for a consecutive year must apply for a Leave of Absence from the Director of the Doctor of Ministry in order to maintain his or her matriculation status. Any student who fails to register for a third consecutive session in a MA or MDiv program, or for a consecutive year in the DMin program will be contacted by the Seminary and asked to formally apply for a Leave of Absence. No Leave of Absence is permitted for the MPS program.

Any student requesting a Leave of Absence will be asked to provide a reason, and the time at which he or she expects to return to the degree program. Should a student need further time, a subsequent Leave of Absence may be granted by the Dean or Director.

Any student who does not register for two consecutive semesters (fall and spring) in a MA or MDiv program, or for a consecutive year in the DMin, and who does not submit a Leave of Absence request or is not granted a Leave of Absence will lose her or his matriculation status. Any student who passes the identified time granted for her or his Leave of Absence without being granted a subsequent Leave will also lose his or her matriculation status. Such a student must apply for readmission to the degree program in order to continue.
A student cannot apply for a Leave of Absence in a MA or MDiv program for a semester in which she or he is currently registered; or in the DMin for a year in which he or she is currently registered. A Leave of Absence can only be approved for a semester or year that has not yet begun. A Leave of Absence will not count toward the maximum time allowed for completing a degree (see below).

Withdrawal

Any student in a MA or MDiv program who begins a semester and then seeks to withdraw from one or more courses must apply to the Registrar for a formal Withdrawal in order to be eligible to receive any refund in tuition that is due (see schedule for refund below). Students who withdraw from a course within the designated Add/Drop period will not have that course appear on a transcript. Students who withdraw following the Add/Drop period will receive a W on their transcript and will be required to pay for the course in full to register for it again in the future.

Any student who fails to notify the Registrar in writing of their intention to withdraw from one or more courses within the allocated time frame will be held responsible for all tuition that is due for the course or courses. Students who stop attending classes or otherwise participating in a course and who fail to inform the Registrar that they seek to withdraw from the course will be considered as being enrolled and will be issued a grade at the end of the course. Notification of a professor does not qualify as formal notification of Withdrawal. For a Withdrawal to be granted, notification must be given to the Registrar in writing (in person, by email, or by regular post). Any refunds for tuition will be calculated on the basis of the date that the Registrar was initially notified in writing of the student’s intention to withdraw. For purposes of determining continuing status, any student who withdraws from all courses in a MA or MDiv program in a given semester will be considered to have registered for that semester.

As registration for the DMin is for the entire year only and with a set curriculum, Withdrawals from individual seminars is not permitted. Students in the DMin who find that they must interrupt their course of study for a compelling reason but who wish to be able to return to complete that particular year at a future date may make special arrangements with the Director for Withdrawal with permission to return. Such permission to return is granted strictly at the discretion of the Director and must be put in writing. It will then allow the student to resume the Doctor of Ministry program at a future time, picking up approximately where the student’s studies were interrupted. The student will be responsible for all tuition for that particular year that was due at the time that the Withdrawal was first requested (see the schedule for refunds below). At such time as the student may return, the student will be responsible for completing payment of tuition at the rate that is in effect in the year that the student returns.

For purposes of determining continuing status, any student who withdraws from the DMin will be considered to have registered for that year, and thus will be required to repeat the year at full payment.

Students receiving scholarship support from the Seminary who withdraw may not keep their award. No student who has withdrawn from all classes may continue to participate in the Seminary’s Work Study program. Students should note the schedule for returning federal aid for Withdrawals, which is different than the Seminary’s tuition refund policy and is published below.
**Incomplete**

Individual professors at their discretion may grant a student an extension for any course for up to 90 days following the last session of that course. The exact amount of time allowed for the extension is to be set at the time when it is granted. The student is expected to complete all outstanding work for the course within this period. A student seeking an extension must fill out entirely the appropriate Extension Form found in the Office of the Registrar or online in Moodle, and must have it signed and dated by the course professor prior to the end of the semester. Any student who has been granted an extension receives an “Incomplete” on his or her transcript until such time as the work is completed and the faculty member turns in the regular grade. Extensions are granted strictly at the discretion of the professor and are not to be considered automatic by students.

At the conclusion of the extension period that is identified on the completed Extension Form, all outstanding work is to be submitted and a grade turned in by the appropriate professor to the Office of the Registrar. Extensions beyond 90 days can only be granted by the Academic Dean with the approval of the professor of the course, and only on the basis of extenuating circumstances. A new Extension Form must be completed with the Dean’s signature and with an identified expected date of completion. If no grade is turned in at either the end of the 90-day period or at the end of the additional Extension (when granted), the professor for the course must turn in a new grade to replace the “Incomplete” on the student’s transcript. If sufficient work has not been completed for a passing grade, the student will receive No Credit for the course. If the course is required in the curriculum, the student must repeat it. A grade of No Credit will not be removed from a transcript at a later date, even if the course is repeated and a passing grade for the repeated course is earned.

**Retreats**

NYTS is a non-residential school, which means times for community life are limited. In order to facilitate community life and its accompanying spiritual formation, the CP, MA and MDiv programs include regular opportunities for program-wide retreats during the course of the academic year. Students in each program are required to attend each of the scheduled retreats for their program, as published in the Academic Calendar.

**Transfer of credits**

NYTS will transfer credits toward a MA or MDiv degree from another graduate school of theological education that is accredited by the Commission on Accrediting of the Association of Theological Education in the United States and Canada (ATS). Courses from non-ATS accredited theological schools within the United States and Canada are accepted for transfer on a case-by-case basis determined by the Academic Dean. Transfer of credits from graduate programs in theological education from outside the United States and Canada are also considered on a case-by-case basis by the Academic Dean, unless a prior agreement with a particular institution is in place.

Requests for transfer must be made in writing to the Academic Dean, and will be administered only after a student has completed one full semester at NYTS. Only graduate-level courses that have received a letter grade of B or above may be transferred.

Required courses for the NYTS degree may be met through transfer of work completed at another school of theological education, but in no case shall any required courses be omitted, even if that should eventuate in a total of more than 90 final credits including the transfers. The decision as to whether a transferred course meets an NYTS requirement is made by the Academic Dean. Any student graduating with an NYTS degree must normally complete at least half the credits in an NYTS program, even if that eventuates in more credits being earned than required for the particular degree. Students may transfer up to one-half the credits that are already applied toward an earned degree toward a degree at NYTS.
NYTS will transfer up to 12 credits toward the MDiv degree and up to 24 credits toward one of the MA degrees in specialized ministry from an accredited graduate-level non-theological degree program, including courses in religious studies offered in a non-ATS accredited graduate school, provided that the course is comparable to an elective that is offered within the NYTS program or fits the particular area of ministry in which the MA degree is offered.

All decisions regarding transfer of credits from another institution to NYTS are made by the Academic Dean, whose judgment is final.

Matriculated students at NYTS may take courses at other ATS-accredited theological schools that currently do not have cross-registration agreements with the Seminary (see below for more on cross registration) and transfer the earned credits toward one of the MA or the MDiv degrees at NYTS only with the written permission of the NYTS Academic Dean. Courses taken at another institution are transferred to NYTS as electives. It is the responsibility of any student taking a course at another institution to have the grade or evaluation sent to the NYTS Registrar at the end of the course. In all cases the judgment of the NYTS Academic Dean is final.

Students seeking to complete both the MDiv and MA degrees at NYTS may transfer up to 24 credits from the MA to the MDiv, and up to 24 credits from the MDiv to the MA. Students holding an MPS from the Sing Sing program may apply 18 credits of the MPS toward an MA and all 36 toward the MDiv degree. In the latter case, however, students are required to relinquish their MPS diploma. Credits being transferred from one NYTS degree to another may be applied to meet the required courses of the additional degree.

Generally no courses are accepted for transfer into either the CP, MPS, or DMin at NYTS. Exceptions for the CP can be made by the Director of that program. In the case of the DMin, advanced standing is granted for those students who have completed work at an institution with which the Seminary has an explicit published agreement, such as the Blanton-Peale residency program in either psychotherapy or marriage and family therapy. See the program description for the DMin elsewhere in this publication for further information.

**Advanced standing for the NYTS Certificate in Christian Ministry**

Students who have completed the NYTS CP and have been awarded the Certificate in Christian Ministry, may receive 9 credits in Advanced Standing toward the NYTS MDiv degree if admitted and enrolled in the graduate program. Students must request Advanced Standing through the Academic Dean. Advance Standing from the CP can only be applied to the MDiv degree.

**Cross registration**

NYTS has cross registration agreements on a space-available basis for elective courses with Union Theological Seminary, General Theological Seminary, Drew University Theological School, Fordham University Graduate School of Theology, and Hebrew Union School of Graduate Studies. Cross registration is open to matriculated students in the MA or MDiv program who are in good standing (2.5 GPA or better). Students register for a course in one of these other schools as part of their regular registration at NYTS. It should be noted that semester dates differ among these schools, so any student seeking to cross-register should be sure to check the starting date and register at NYTS appropriately. Additional information is available from faculty advisors or the Registrar during registration.

**Assessment, Academic Performance, and Professional Development**

Assessment is integral to all aspects of learning at NYTS. The Seminary employs “outcomes-based” learning methods throughout its various degree programs. In addition, formal assessments are conducted several times a year and include academic performance as well as professional development. An adverse evaluation of a student in either of these areas may lead to dismissal from an academic program of the Seminary after due process, as described below.
Unless otherwise noted, degree programs at the Seminary are directed toward preparing men and women for ministry who are:

- informed Biblically
- steeped in Christian Thought and Tradition
- skilled in the practice of ministry for personal, ecclesial, and social transformation
- committed to the call of the Gospel for reconciliation, justice, evangelism and transformation
- equipped for diverse and inclusive partnerships in congregations, the city, and the world
- centered in a spiritual tradition which is dynamic in formation and open to God's continuing revelation

Additional specific learning outcomes appropriate to the various academic disciplines and in accord with these overall outcomes are developed for each area of the curriculum in any degree program of the Seminary. Regular opportunities for self-assessment and assessment by the faculty throughout the course of each degree program are an integral part of the overall learning experience at the Seminary as well.

As part of the overall process, the faculty reviews the academic performance of all students in degree programs at the conclusion of each semester. This review is based in part upon the grades received by the students, measured by the student's cumulative Grade Point Average (GPA).

- Students in the MPS program whose GPA falls below 2.0 are placed on probation.
- Students in the MA and MDiv program whose GPA falls below 2.5 are placed on probation.

Notification of probation shall be given by the Academic Dean by regular mail to each student placed on probation within two weeks of the assessment review. Remaining on probation for at least two consecutive semesters without indication of academic improvement will be considered grounds for dismissal by the Faculty.

The Seminary is permitted to admit into the MA and MDiv programs a limited number of students who do not possess an earned bachelor's degree. Such students must complete the regular application process and undergo an interview with the Academic Dean to determine their readiness to undertake graduate studies. In addition, such students will be automatically placed on academic probation during their first year of studies, and will be expected to maintain a 3.0 GPA to remain in good standing.

NYTS is a professional graduate school whose primary mission is the preparation of men and women for ministries in Christian churches and in other religious communities. Candidates for its certificates and degrees are expected not only to maintain good academic standing as defined in this Catalog and in the Student Handbook published annually for each program, but to demonstrate professional readiness for ministry as well. Professional readiness for ministry includes emotional, psychological, and spiritual dimensions of a student's preparation. Students are assessed regularly by the faculty of the Seminary in a variety of ways, including confidential sessions that touch on these latter topics.

The faculty normally reviews the professional development of each student twice yearly in the student review process. However, a faculty member may request, at any time, an evaluation of a student’s professional functioning if there are indications for concern. During these confidential assessment sessions faculty members may discuss issues of professional development of any candidate for a certificate or degree. Matters to be considered may include, among other things, psychological readiness for ministry, professional presentation, and personal conduct. Individual students may be requested by the faculty to undertake a further assessment or outside evaluation regarding the individual's readiness for ministry. Failure to undertake such an assessment or evaluation may constitute grounds for dismissal by vote of the full faculty. Formal notification of dismissal for either academic performance or professional development shall be given by the Academic Dean by regular mail to the student within two weeks of the date that the action is taken by the Faculty.
**Academic Credit Hours**

A “credit hour” is the unit by which an institution measures its coursework. The number of credit hours for which a course is listed is defined by a combination of the number of hours per week spent in class either face-to-face in a traditional class, or online in either a hybrid or online class, and the number of hours spent in “out of class” preparation (such as completing reading assignments, conducting library research, engaging in required field interviews, or writing papers).

A credit at NYTS typically represents twelve hours of face-to-face or on-line. For each hour face-to-face or online, students should expect to spend an additional three hours in “out of class” preparation. While the amount and difficulty of readings will vary from course to course, students should generally expect to be assigned up to 500 pages of reading per credit, and to be required to produce from 5 to 10 pages of writing per credit. Independent studies are expected to follow these guidelines when computing the number of credits to be awarded for work.

**Definition of a Grade**

NYTS awards letter grades for all course work completed for credit toward a degree. The Core Faculty has adopted the following guidelines defining grades:

A: Conspicuous excellence, showing a thorough mastery of the material, critical use of sources, exceptional creativity, constructive imagination, outstanding oral and written expression and organization

A-: Exceptional graduate-level attainment, with conspicuous excellence in most respects, but not uniformly so

B+: Superior level of attainment, marked by consistently good work, advanced understanding of the material, clear logic, circumspect judgment, originality and clear communication

B: Good work, with general indication of constructive ability in application

B-: Satisfactory achievement, with assignments completed accurately and on time, but without significant evidence of excellence or distinction

C+: Satisfactory understanding of course contents, with significant limitations in analysis, communication, integration, or class participation

C: Minimal understanding of course content, with significant limitations in several of the following: analysis, communication, integration, and class participation

C-: Minimum understanding of course content, with significant limitations in all of the following: analysis, communications, integration, and class participation

D: Faithful participation and effort, but inability to grasp the most important essentials of the course (NOTE: A grade of D or higher must be received in order for a required course to be considered successfully completed)

NC: Work is unacceptable and fails to meet requirements

Any student who receives an NC for a required course in the curriculum will be required to repeat the course in order to graduate. When a student has repeated such a course, both the original grade of NC and the subsequent grade will be recorded on the transcript and will be factored into the overall student GPA. Students repeating a course must pay full tuition
F: Failure due to Plagiarism

I: An “Incomplete” may be given when a student is unable to complete all assigned work within the particular semester. Incompletes are only granted at the discretion of the Professor, for any period of time up to 90 days, and must be reported on the appropriate form that is available from the Registrar’s office. After 90 days without further action, an Incomplete will automatically be converted to an NC.

X: Final materials presented to the Professor; but final grade not yet submitted

P: Pass; automatically given for a small number of courses that are so designated in the curriculum. Students may so designate additional elective courses, with permission of the Professor. A “P” has no effect on a student’s GPA.

**Competency in English composition**

All students in the master’s degree programs are expected to be proficient in speaking and writing in English. An English language assessment test may be administered to those whose first language is not English in order to determine the need for possible further work in this area. An English language writing test is administered to all students entering a master’s degree program during the orientation session in the fall semester of each year. Students who are determined to need further work in English composition will be notified and required to comply. Continuation in the academic program will depend upon meeting this requirement.

**Plagiarism**

One of the primary learning objectives of the Seminary is to help students acquire the gift of discernment in the form of the ability to think critically. Essential to this task is the requirement that students learn how to investigate the thoughts of others, to organize these thoughts in a fresh way, and, in combination with one’s own thoughts and experiences, to communicate one’s findings effectively.

It is with this conviction that the Seminary does not permit the presentation of someone else’s thoughts as one’s own. Books, articles and other materials used in the presentation of assignments must be credited properly in the footnotes/endnotes and the bibliography. It is the faculty’s view that failure to do so is not only personally dishonest, but a violation of the integrity of the ministry.

Any student turning in written work that is not her or his own, including copying from a published source, copying from the internet, or copying from another student, will be charged with plagiarism. In those instances where a faculty member suspects that plagiarism has occurred but where the original source cannot be located, the case will be assigned to three members of the faculty who will report their judgment to the faculty. Judgment of plagiarism in such a case is by majority vote of the faculty. Plagiarism will result in automatic course failure, and in the case of repeated action, possible dismissal from the Seminary.

**Graduation requirements**

All academic requirements must be completed and all financial obligations must be met prior to candidates participating in graduation exercises in which they receive a certificate or diploma.

Those students completing requirements after a deadline set by the faculty may be granted their degrees at a regularly scheduled meeting of the Board of Trustees later in the year. Such candidates will be invited to march in the commencement service the following May.
NYTS seeks to maintain reasonable tuition and fees for all programs as a matter of policy and commitment. Tuition and fees at the Seminary remain among the lowest in the New York metropolitan area. Students who enter any degree or certificate program can expect to see a modest annual raise in the cost of their theological education as they progress through the program. A list of costs for all programs is published each spring on the NYTS web page under “Admissions” and is available from the Registrar or Academic Dean.

**Tuition and Fees for all Programs in Academic Year 2014-2015**

**First Professional Degree Program (Master of Divinity & Master of Arts)**

<table>
<thead>
<tr>
<th>Fee Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition per credit</td>
<td>$545</td>
</tr>
<tr>
<td>Audit fee per credit</td>
<td>$150</td>
</tr>
<tr>
<td>Application fee</td>
<td>$30</td>
</tr>
<tr>
<td>Comprehensive fee per semester</td>
<td>$190</td>
</tr>
<tr>
<td>Student Association Fee</td>
<td>$10</td>
</tr>
<tr>
<td>Payment plan fee per year</td>
<td>$75</td>
</tr>
<tr>
<td>Late registration fee</td>
<td>$75</td>
</tr>
<tr>
<td>Returned check fee</td>
<td>$40</td>
</tr>
<tr>
<td>Graduation fee</td>
<td>$200</td>
</tr>
<tr>
<td>Additional graduation fee for dual degree</td>
<td>$100</td>
</tr>
</tbody>
</table>

**Doctor of Ministry (all program tracks)**

<table>
<thead>
<tr>
<th>Year</th>
<th>Tuition Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$6,750</td>
</tr>
<tr>
<td>2</td>
<td>$5,750</td>
</tr>
<tr>
<td>3</td>
<td>$4,200</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fee Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continuing fee per year</td>
<td>$2,900</td>
</tr>
<tr>
<td>Comprehensive fee per year</td>
<td>$325</td>
</tr>
<tr>
<td>Application fee</td>
<td>$50</td>
</tr>
<tr>
<td>Payment plan fee per year</td>
<td>$75</td>
</tr>
<tr>
<td>Late registration fee</td>
<td>$75</td>
</tr>
<tr>
<td>Returned check fee</td>
<td>$40</td>
</tr>
<tr>
<td>Graduation fee</td>
<td>$200</td>
</tr>
</tbody>
</table>

**Certificate Program**

<table>
<thead>
<tr>
<th>Fee Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee per 12 session class</td>
<td>$350</td>
</tr>
<tr>
<td>Returned check fee</td>
<td>$40</td>
</tr>
<tr>
<td>Graduation fee</td>
<td>$200</td>
</tr>
</tbody>
</table>

**Other Fees**

<table>
<thead>
<tr>
<th>Fee Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Continuing Education (per credit)</td>
<td>$50</td>
</tr>
<tr>
<td>*Partner Church Members (per credit)</td>
<td>$50</td>
</tr>
<tr>
<td>Clinical Pastoral Education application fee</td>
<td>$25</td>
</tr>
<tr>
<td>Clinical Pastoral Education program fee</td>
<td>$1,000 per unit</td>
</tr>
<tr>
<td>Transcript</td>
<td>$10</td>
</tr>
</tbody>
</table>

*These fees apply to select courses at the master's degree level that are open each year for Continuing Education for alumni/ae and others, and for members of Partner Churches. Not all courses are open for this option. See the Registrar for further information.*
Financial aid at NYTS is available to students in the master’s programs as well as the Doctor of Ministry program. Financial aid is given in the form of scholarships and low-interest loans from the United States Department of Education. The Seminary seeks to be as helpful as possible to students as they plan and manage their educational expenses. Students are also strongly urged to seek scholarship support through other outside agencies, including their local church and denomination.

Institutional Scholarships

The Seminary’s institutional scholarships are awarded to full-time master’s students. Applicants must meet and maintain specific qualifications and award amounts are set by the Financial Aid Office. Named scholarships are reported by the President to interested donors annually. Scholarship renewal is not automatic, and students must re-apply each year.

Students receiving scholarships are expected to register continuously as awards are offered once a year. No aid is awarded to a student who is on a Stop-Out or Leave of Absence (see definition for each above). International students are not eligible until after their first full year in a degree program at the Seminary. Scholarship awards are meant to reduce student’s tuition costs and may cover up to fifty percent of tuition, depending on the year in school and demonstrated need.

Work Study

In addition to scholarship awards, the Seminary offers a limited number of Work Study positions each year to students who have the requisite time and skills for specific assignments. Work Study is awarded on an hourly basis and only after documentation for work being completed is received in the Office of Student Accounts. Work Study can only be applied against tuition and fees. Students must apply for Work Study through the Office of the Academic Dean, where specific job descriptions are kept on file.

Federal Student Aid

The Seminary participates in the William D. Ford Direct Loan Program. Direct Loans are low-interest loans available to students to help pay for the cost of education after high school. The lender is the U.S. Department of Education but most contact will be with a servicer. Students must meet specific guidelines set by the federal government through the Title IV program, and complete all necessary application requirements and counseling.

With Direct Loans, students borrow directly from the federal government and have a single contact (the loan servicer) for everything related to repayment, even if the student receives Direct Loans at different schools. Students may also choose from several repayment plans that are designed to meet the needs of almost any borrower and can switch repayment plans if needs change.

To be eligible for federal loans, students must complete a Free Application for Federal Student Aid (FAFSA) and be a U.S. Citizen or other eligible noncitizen. Borrowers in the master’s programs must enroll in a minimum of 4 credits each semester; or be registered for the entire year in good standing for the Doctor of Ministry program. All borrowers must report all changes in enrollment and report any anticipated or received external aid.
Veteran's Benefits

The Seminary is an approved site by the State of New York Division of Veterans’ Affairs Bureau of Veterans’ Education for veterans who may be eligible under VA Form 22-1990. The Seminary is approved for study under the following Title 38 US Codes:

- Chapter 30 (the Montgomery GI Bill)
- Chapter 31 (the Vocational Rehabilitation Act)
- Chapter 32 (the Post-Vietnam Era Veterans Educational Assistance Act)
- Chapter 33 (Post 9/11 GI Bill) for eligibility Form 22-1990 at www.gibillva.org
- Chapter 34 (the Veterans Readjustment Assistance Act)
- Chapter 35 (the War Orphans Educational Assistance Act)
- Chapter 1606 (the Montgomery Selective Reserves)
- Chapter 1607 (the Reserve Educational Assistance Program)

For further information and applications, contact the Veteran's Administration. Students must present their certificate of eligibility to the Business Office at the time of registration.

For further information about financial aid contact:
Office of Financial Aid
New York Theological Seminary
475 Riverside Drive, Suite 500
New York NY 10115
(212) 870-1211

Refund Policy

Refund for tuition is granted only on the basis of a formal notification of the Registrar of a student’s intention to withdraw from coursework. All such notifications of Withdrawal must be completed in writing, and must be submitted to the Registrar. The amount of refund of tuition (if any) that is due for a Withdrawal will be determined by the time and date that the initial request is made. For purposes of determining time of withdrawal, initial notification can be made by writing in person, by email, or by regular mail sent to the Registrar, but the appropriate form must be filled out within two weeks in order for the Withdrawal to be considered complete. Notification of Withdrawals that are submitted by regular mail will be dated according to the date that the notification was posted. Notifications of Withdrawal made by email to the Seminary's Registrar will be dated from the time the email was sent.

Refund of tuition for withdrawal from the master’s programs and MDiv is given on the following basis:

- 100% refund for withdrawals completed prior to the end of the second week of class (for semester-based courses) or the second class session identified on the syllabus (for intensive courses)
- 50% through the end of the midpoint of the course (determined by contact hours)
- 0% thereafter
Students in the DMin program each year must register for the entire year prior to the beginning of the first class session in the first year, and during the month of September during the second and third year. Refund of tuition for withdrawals in the DMin program is given on the following basis:

For the first year

- 100% refund for withdrawals completed prior to the end of the first week of an intensive format program, or the sixth week of a semester-based program
- 50% refund for withdrawals completed prior to the beginning of the second intensive week in an intensive format program, or prior to the beginning of the second semester in a semester-based program
- 0% refund thereafter

For the second year

- 100% refund for withdrawals completed prior to the end of the first week of the intensive, or the sixth week of the semester
- 50% refund for withdrawals completed prior to January 15
- 0% refund thereafter

For the third or continuation year

- 100% refund for withdrawals completed prior to October 1
- 50% refund for withdrawals completed prior to January 15
- 0% refund thereafter

Students in the DMin program in each year of the program must register for the entire year in the fall semester. A student who fails to register for the third or continuation year before October 1 may register only with the approval of the Director of the Doctor of Ministry program. A student who fails to register for the third or continuation year and does not receive a Leave of Absence, then in a subsequent year seeks to return to the program to complete the written thesis and graduate may be re-admitted at the discretion of the Director, but will be charged for the third year tuition plus any subsequent continuing year fees that apply at the rate that was in effect during the year or years that the tuition was due.

Refund of payment for the CP is granted according to the following schedule:

- 100% refund if withdrawal occurs before classes begin
- 50% refund no later than the second class week
- no refund thereafter

Refund of fees for audit, continuing education, and Partner Church members in any class is granted in full prior to the first meeting of the particular class, with no refund thereafter.

All fees are non-refundable.

Return of Title IV Funds policy

This policy applies to students who complete 60% or less of the enrollment period (i.e., fall or spring semester for the MA and MDiv, or the entire year for the DMin) for which they received Federal Title IV aid. A student who drops a class but still completes one or more classes does not qualify for the Return of Title IV Funds policy. The term “Title IV aid” refers to the following Federal financial aid programs: Unsubsidized Federal Stafford loans, Subsidized Federal Stafford loans and Federal Grad PLUS loans.
To conform to the policy, the Registrar must determine the student’s withdrawal date, which is defined either as

1. the date the student began the withdrawal process by officially notifying the Registrar at New York Theological Seminary of his or her intent to withdraw; or

2. the last date of attendance at an academically-related activity by a student who does not notify the Registrar of New York Theological Seminary.

The calculation required determines a student’s earned and unearned Title IV aid based on the percentage of the enrollment period completed by the student. The percentage of the period that the student remained enrolled is derived by dividing the number of days the student attended by the number of days in the period. Calendar days (including weekends) are used, but breaks of at least 5 days are excluded from both the numerator and denominator. Course professors will be asked to verify a student’s absence or presence through attendance in a classroom, participation on an online learning exercise, or some other such means in order to determine the amount of Title IV Funds that are to be returned.

Until a student has passed the 60% point of an enrollment period, only a portion of the student’s aid has been earned. A student who remains enrolled beyond the 60% point is considered to have earned all awarded aid for the enrollment period.

Earned aid is not related in any way to institutional charges. In addition, the Seminary’s refund policy and Return of Title IV Funds procedures are independent of one another. A student who withdraws from a course may be required to return unearned aid and still owe the Seminary for the course. For further information on New York Theological Seminary’s withdrawal and institutional charges policies, please see the section above in the Catalog.

The responsibility to repay unearned Title IV aid is shared by the Seminary and the student. For example, the calculation may require NYTS to return a portion of Federal funds to the Federal Title IV programs. In addition, the student may also be required to return funds based on the calculation. A student returns funds to the Federal Direct Loan programs based on the terms and conditions of the promissory note of the loan. The return of Federal aid is in the following order: Unsubsidized Federal Direct loans, Subsidized Federal Direct loans, and Federal Grad PLUS loans. For further information or to answer questions concerning the return of Federal funds, students should consult with the Seminary’s Director of Financial Aid.

Continuing Education and Partner Church Program

As indicated above, the Seminary seeks to extend opportunities for continuing education to graduates and others who are seeking to enhance their professional skills and development in theology and ministry. In line with its mission to serve the churches and other religious institutions, the Seminary also seeks to extend opportunities to Partner Churches (see the section elsewhere in this Catalog that describes a Partner Church) to make use of its resources as appropriate. Such opportunities are usually conferences, public lectures, and other events that the Seminary sponsors, but they may also entail attending a class that is part of a degree program at the Seminary. Not all courses offered in the NYTS curriculum are open for continuing education or for Partner Church members, due to the content of the course. The size of a class is also taken into consideration when determining whether or not a class is open to continuing education students and members of Partner Churches. Continuing education students and Partner Church members pay a reduced fee and are expected to sit in on classes but are not expected to participate in discussions fully, and are not expected to turn in written work that is to be graded. Upon completion of the course these individuals will be given a certificate indicating their successful attendance. The Seminary will not generate transcripts for continuing education students or for Partner Church members who attend a class under these conditions. For information on courses that are open to continuing education and Partner Churches, contact the Registrar or Academic Dean.
Immunization requirements

New York State law requires all undergraduate and graduate students to be immunized against measles, mumps, and rubella. The law applies to all students born on or after January 1, 1957. Students must provide written proof of immunization within 30 days of the start of their classes. Immunization record forms may be obtained from the Registrar. Failure to comply will regretfully result in dismissal from the program.

NYTS non-discrimination policy

NYTS reaffirms its long-standing policy of non-discrimination. The Seminary is an academic institution that, in compliance with federal, state, and local laws, does not engage in illegal discrimination on the basis of race, color, gender identity or expression, sexual orientation, religion, national origin, marital or parental status, citizenship status, veteran status or disability in its educational program and activities, including employment, or in admission to programs or activities. Additionally, it is the policy of NYTS that all actions within the Seminary toward students and employees will be based on performance-related criteria. Attitudes and preferences of individuals that are personal in nature, such as private expressions or sexual orientation, will provide no basis for judgment related to such individuals.

Sexual harassment policy

NYTS seeks to promote a cooperative work and academic environment that fosters mutual respect for all. As an institution that seeks to embody Christian principles, it is bound by the injunction to seek the well-being of all who work, study or pass through its programs. Harassment of anyone based upon sex, sexual orientation, or gender identity or expression is inconsistent with these objectives and contrary to Seminary policy. Sexual harassment is also illegal under federal, state, and city law. It is the policy of New York Theological Seminary to prohibit sexual harassment of employees and students. It is a violation of this policy for any member of the Seminary community to engage in sexual harassment, or for any member of the Seminary community to take action against an individual for reporting sexual harassment. Prompt investigation of allegations will be made on a confidential basis to ascertain the veracity of complaints, and appropriate corrective action will be taken.

Sexual harassment is defined as “unwelcome sexual advances, request for sexual favors, and other verbal or physical conduct of a sexual nature.” Questions or complaints regarding these policies or initiation of a grievance may be directed to the President, or in a case where the President may be compromised, to the Chair of the Board of Trustees of the Seminary.

Seminary drug-free statement

In accordance with the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act, New York Theological Seminary maintains a drug-free environment. The unlawful manufacture, possession, distribution, transfer, purchase, sale, use, or being under the influence of alcoholic beverages or illegal drugs while at work in the Seminary, or while attending or participating in Seminary-related activities is strictly prohibited and may lead to disciplinary action, including suspension or dismissal. When appropriate, the Seminary may refer the employee or student to approved counseling or rehabilitation programs. Should an employee or student be convicted of a drug-related crime that occurred on Seminary property or while engaged in a Seminary activity, they must notify the President. Appropriate action, including possible disciplinary action and/or the requiring of participation in a drug-abuse assistance or rehabilitation program, may result after notice of the conviction is received.

Compliance with FERPA

The Family Educational Rights and Privacy Act of 1974 (FERPA) as amended is a federal law which is designed to protect the privacy of students by limiting access to their educational records. The law prohibits disclosure of information related to a student to anyone other than a legitimate Seminary official without the student’s explicit
written consent. A Seminary official is someone for whom the disclosure of the information is necessary in order for the person to carry out her or his responsibilities at the Seminary, and includes both faculty and staff.

NYTS will not disclose information of a general nature such as a student address or phone number, or information related specifically to the student’s educational performance such as transcripts or evaluations to anyone who is not a legitimate Seminary official without explicit written consent of the student. NYTS does publish an internal directory of students that is only available to members of the faculty and staff, and may not be shared beyond the institution.

Students (both current and former) have the right to inspect and review all information contained in their education records, including transcripts or reports. Students who wish to review their records must make an appointment to do so with the Registrar and Academic Dean. Students who believe that their records contain information that is inaccurate or misleading may petition the Office of the Academic Dean in writing with a request that such information be changed. Decisions regarding such changes are the responsibility of the Academic Dean and will be communicated to the student in writing within thirty days from when the petition is received.

Students (both current and former) may file a complaint regarding any alleged violation of the FERPA law with the United States Department of Education by writing to:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5920.

Further information regarding the law may be found at:


Student Handbooks and Moodle

Further information on academic policies and procedures, along with general information each year on the specific program, is published annually in a Student Handbook for each degree and certificate program. Students should consult the appropriate publication for their program for any changes in the policies listed above, as well as for additional information. Students should also visit the Seminary’s online learning site, or Moodle, at http://online.nyts.edu/ for updated information, including academic calendar and changes in registration dates.
Information Literacy
and
Library Resources
Alex Koohang defines information literacy as “the set of skills needed to articulate an information need, and subsequently, find, retrieve, analyze and use appropriate information to meet that need.” Information literacy includes the use of and access to technology, the ability to utilize software, the discernment of information, and the citing of information that is included in new products. The goal of the Seminary is to develop ministers for the city and the world who have the skills necessary for accessing and negotiating a broad range of information systems.

Information Literacy at NYTS provides a wide range of services and resources that allow a student to develop the necessary informational skills for a modern ministry. Information Literacy provides resources in the following areas:

- Library and computer negotiation skills
- Research methodology
- Questions about citations and proper formatting
- Help with the development and writing of research papers

Library Resources

Columbia Libraries
All graduate students have full checkout privileges to all libraries in the Columbia Library system except the education, medical and law libraries. The Columbia Library system is one of the largest libraries in the United States, with over 8 million volumes. Among the libraries is the Burke Library, the largest theological library in the western hemisphere.

The Information Literacy department provides tours of the library and library training to all NYTS students. In addition, the Director of Library Services at NYTS also serves as the evening reference librarian at the Burke Library, from 4-7 pm on Tuesdays and Thursdays. Students are encouraged to make use of the reference library in order to learn how to utilize the library.

New York Public Library
The New York Public Library (NYPL) is the largest public library in the United States, with almost 7 million items in its collection, and is a vital node in the NYTS information system. A NYPL library card is mandatory, and all students are entitled to a NYPL library card, whether or not they are residents of New York State.

The New York Public Library is especially important to our students, as it provides a wide range of journals that can be accessed from a student’s home or work place. Works that are not available at the NYPL can be obtained through Interlibrary Loan, a service that borrows books from other libraries. In addition, as NYPL is a member of Metro, a large network of libraries in the metropolitan area, students can obtain a Metro card, which will allow them to use books at other libraries.

1Alex Koohang, Keith Harman, and Informing Science Institute, Learning Objects and Instructional Design (Santa Rosa, California: Informing Science Press, 2007), 370.
NYTS Library Website

The NYTS library website at www.nyts.edu contains a large range of online resources.

- **Library Catalogs**: Links to Columbia Libraries as well as other important libraries, including Korean libraries.
- **Resources on the Web**: A wide variety of free resources are available on the web, including Biblical Tools, Government, Korean Resources and Internet Search Engines.
- **Other Resources**: Additional resources such as Online Theological Resources, Free Online Journals, and Turabian Formatting Information

**Moodle**

- Distance Learning courses and course information, including syllabi, and class reserve materials are available through Moodle, the online distance learning system at NYTS. Since all classes utilize Moodle, if only to display the syllabus of the course, all students receive training in the use of Moodle.
- All students are provided email accounts upon arrival at the seminary. Professors will communicate with students using this email system through Moodle.

**Library Research Training**

As part of Introduction to Theological Education in the MDiv, and MA programs, and as part of the opening session in all DMin programs, all students will receive instruction in both the Columbia and NYPL library systems as well as training in the use of Moodle. Required training will take place in the first month of school. Additional training can be arranged on a one-to-one basis with the Director of Library Services at any time during the year.

**Research**

In addition to an orientation to the library in the first week of each fall semester in all programs (except MPS in Sing Sing), students may register for courses in library research, which are offered every year. The Director of Library Services is also available for individual consultations on research procedures. Students may make appointments to learn research methodologies and research paper design, as well as the mechanics of computer-based research.

**Writing**

All entering students in the MDiv, MA programs must produce a writing sample during the opening orientation in the fall semester. The results of this sample will determine whether a student has a need for remedial writing. If it is determined to be the case, students will be required to take a writing course with the writing professor. All students from foreign countries who do not take the TOEFL exam beforehand will automatically be enrolled in this course. Students who need to develop their writing skills may also enroll for the course.

Any student can utilize the writing professor to develop their writing and communication skills. The Director of Library services also provides writing training. Students are encouraged to work with the director at any stage of the research and writing process.
Citing Resources

The citation system that is required at NYTS is Kate L. Turabian’s Manual for Writers of Research Papers, Theses, and Dissertations. All students should obtain a copy of the guide when they enter the Seminary. The Director of Library Services is the contact for any questions about the citation method. Students are welcome to submit their papers to the Director of Library Services before they hand them in, in order to make sure that citations and bibliographies are done correctly.

Computer Skills Enhancement

All students who attend the Seminary should have access to a computer in order to do their work. As many older students may be unfamiliar with computer usage, individual computer training can be requested of the Director of Library Series. In addition to one-on-one training, the Director will offer courses to small groups in computer usage and computer based research on an as-needed basis.
Facilities
New York Theological Seminary (NYTS) does not own property. The Seminary’s administrative offices are located in The Interchurch Center, a class-A office building. Classes for its degree programs are held mostly in The Riverside Church, located at 490 Riverside Drive in Manhattan. The Seminary rents access to the libraries of Columbia University, which includes the Burke Library at Union Theological Seminary, for its research needs. Each of these institutions – The Interchurch Center, Riverside Church, Columbia University, and Union Theological Seminary, maintains its own security personnel and employs strict security procedures that NYTS students must follow.

All visitors entering The Interchurch Center are required to register at the front desk, and must be approved before going to one of the offices. Anyone entering Suite 500 who is not a member of the Seminary’s staff or faculty is required to register at the front desk of the Seminary as well. Records from both the front desk of The Interchurch Center and the front desk of Suite 500 are maintained permanently and are available to any authorized member of the Seminary for review. Any NYTS student who shows a current Seminary identification card at the front desk of The Interchurch Center is issued a building pass prior to 4:30 pm on week days when the building is officially open. After 4:30 each day and on weekends and holidays, no student may proceed to the 5th floor without being escorted.

Riverside Church and Union Theological Seminary both require a valid NYTS identification card for students to proceed past the front desk. Students do not have to register to enter Riverside or Union to reach Burke Library.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, otherwise known as the Clery Act, requires schools that participate in federal financial aid programs to maintain and disclose information about crime on or near their campus. NYTS interprets this to be the Morningside Heights neighborhood, and specifically the neighborhood around the institutions listed above. Information regarding crime in the Morningside Heights neighborhood, including the streets around The Interchurch Center and Riverside Church, are maintained by Columbia University in fulfillment of the obligations of the Clery Act. The most recent report for our neighborhood can be found through a link on the NYTS web page at www.nyts.edu. The Columbia web page can also be accessed at www.columbia.edu/cu/publicsafety/.

Under the Cleary Act, schools are required to issue warnings regarding potential problems with crime when necessary. Institutions are also required to notify the community where information regarding registered sex offenders has been provided to it by authorized representatives of a law enforcement agency. Columbia University informs the security office of The Interchurch Center whenever any potential problems in the neighborhood arise. The Interchurch Center in turn passes along such warnings to tenants in the building, including NYTS. NYTS passes along any such notices to students either through Moodle, or in the case of a situation that might immediately affect evening classes, directly to students through their professors in the classroom; and to faculty and staff through the NYTS office email system. NYTS will also forward any notices it receives from the security desk at The Riverside Church.

Members of the NYTS community, including all faculty, students, staff, and visitors, who have either been the victims or observers of a crime taking place in any building or around the immediate neighborhood of Morningside Heights, are asked to report such incidents immediately to the head of security on duty in the building where they are, or to the New York City police.
**The Interchurch Center**

The Seminary’s administrative offices are located in The Interchurch Center, a 19-story building located on the Upper West Side of New York City that is the home to a number of ecumenical and interreligious agencies and organizations, including several national church bodies. The Interchurch Center is owned and managed under the auspices of several Christian organizations as a Class A office facility, with the mission to provide a working environment that is conducive to ecumenism and interreligious involvement.

**The Riverside Church**

Most of the classes in the NYTS degree programs are held in The Riverside Church which is located across the street from The Interchurch Center on Riverside Drive. The Riverside Church is an interdenominational, interracial, and international congregation affiliated with the American Baptist Churches and the United Church of Christ, and cooperating with the Council of Churches in the City of New York as well as the New York State, National, and World Councils of Churches.

**Student Parking**

New York Theological Seminary has an agreement that allows students a discounted rate with University Garage, which is managed by Garage Management Company and is located at 532 West 122nd Street (between Broadway and Amsterdam Avenue.) Students that enter after 5:00 p.m. and leave before 12:00 a.m. would be charged $12.00 per day for compact vehicles and $22.00 for SUV’s. For further information on University Garage, please visit their website at [www.gmcparking.com](http://www.gmcparking.com).
Program Centers

Center for the Study and Practice of Urban Religion

Center for World Christianity

Eleanor Moody-Shepherd Resource

Center for Women in Ministry

Faculty Initiatives

Micah Institute

Center for Pentecostal Leadership
Program Centers

Education for ministry takes place in a variety of ways at NYTS. The primary delivery system for learning is in courses that are offered in a classroom, online, or through field-based supervised ministry experience, but these do not exhaust the possibilities. Learning at NYTS is student-centered. We like to say that we teach students, not disciplines or subjects. As part of the method of teaching, in order to support students, and as part of a larger effort to expand educational resources beyond those of traditional theological education, the Seminary supports several centers whose programs are an integral part of its overall life and learning even as they reach beyond the typical classroom or supervised ministry site placement.

Center for the Study and Practice of Urban Religion (CSPUR)

In January of 2005, NYTS launched under the direction of the late Dr. Lowell Livezey, a new project entitled Ecologies of Learning. Funded by a major grant from the Lilly Endowment, Ecologies of Learning quickly grew to become a major resource not only for NYTS but for the churches and the wider religious community of the New York Metropolitan region. In 2009 the Ecologies of Learning became the Center for the Study and Practice of Urban Religion (CSPUR). Its programs continue to reach far beyond the Seminary’s classrooms to engage pastors, lay people, congregations, denominational leaders, church agencies, educators, and students in interactive learning processes designed to help increase their understanding of the diverse urban ecology in which churches and other religious institutions are situated. The goal is to help students, teachers, scholars, church leaders, and others use knowledge of urban religion more effectively in ministry and practice.

CSPUR is an integral part of the fabric of the Seminary’s educational efforts, integrating the study of urban life and congregations into other disciplines and enriching the curriculum overall. Drawing upon the Seminary’s close ties with urban churches, the program engages churches and their pastors as co-learners with scholars and theological students in collaborative research on urban congregations and the wider urban structures in which they are situated. Learning in the program is emphatically collaborative, with churches and pastors playing a significant role in shaping the research agenda of the Center. CSPUR is supported in part by a major grant from the Arthur Vining Davis Foundations.

For further information, contact:
Director of Administration and Development
Center for the Study and Practice of Urban Religion
475 Riverside Drive, Suite 500
New York, NY 10115
(212) 870-1211
**Center for World Christianity**

Established in 2004 with the support of the Henry Luce Foundation, the Center for World Christianity seeks to support the Seminary's mission to prepare men and women for ministry in a global context. As an academic field, World Christianity encompasses the traditional areas of mission studies, ecumenical studies, and the study of world religions. The work of the Center at NYTS builds upon these disciplines as it seeks to move beyond them to engage areas of ministry in global urban contexts more intentionally. Programs of the Center include special courses, an annual major lecture, publication of the online Journal of World Christianity, research professor appointments, and a variety of collaborations with other institutions such as Auburn Seminary. Additional support for faculty and students interested in better understanding and engaging Christianity as a truly world religion today is also available.

For further information, contact:
Director of the Center for World Christianity
New York Theological Seminary
475 Riverside Drive Suite 500
New York, NY 10115
(212) 870-1211

**Eleanor Moody-Shepherd Resource Center for Women in Ministry**

NYTS has for more than 110 years been practicing “Gender Justice” by including women as well as men in its academic programs. The EMS Resource Center for Women in Ministry has since 1986 sought to expand this commitment through conferences, other learning experiences, and fellowship events designed to support lay and ordained women of faith. The Resource Center serves as an organizing forum for concerns and needs of women within the NYTS constituency. In its mission to facilitate dialogue among women in ministry, it pays particular attention to women’s ministries in a variety of cultural contexts, including African-American, West Indian, European-American, Korean, and Latina. The Center hosts monthly gatherings throughout the course of the school year, and in June of each year sponsors one or more intensive courses and a conference. Programs of the Center are open to both men and women.

For further information, contact:
Eleanor Moody-Shepherd Resource Center for Women in Ministry
New York Theological Seminary
475 Riverside Drive, Suite 500
New York, NY 10115
(212) 870-1211
Faculty Initiatives

Center for Pentecostal Leadership at New York Theological Seminary

Pentecostal and Charismatic churches are among the fastest growing Christian communities throughout the world today. Their rapid expansion has in turn generated considerable need for leadership training that is both academically sound and contextually appropriate. The Center for Pentecostal Leadership at New York Theological Seminary under the direction of the Rev. Dr. Humberto Alfaro, Associate Professor of Ministry Studies, seeks to help meet the need for sound leadership training by providing resources and programs designed specifically for Pentecostal and Charismatic churches. Working with other departments and centers at NYTS, the Center provides programs of study specifically designed for pastoral training of Pentecostal and Charismatic contexts at both the certificate and degree levels, as well as special lectures, consultations, and occasional conferences. Research projects undertaken by the Center are carried out in collaboration with churches and others in the community, providing an interactive forum for learning. Dr. Alfaro is also available to lecture, preach, or lead special seminars for churches or judicatory bodies.

For further information, contact:
Director of the Institute for Pentecostal Studies
New York Theological Seminary
475 Riverside Drive, Suite 500
New York, NY 10115
212-870-1211

Micah Institute

Inspired by the Hebrew prophet Micah's call to act justly, love mercy and walk humbly with God, we seek to inspire and educate faith leaders to fight poverty and injustice.

The Micah Institute
• Educates prophetic leaders to advocate against racial, economic, and environmental injustice.
• Offers a powerful voice to think and act locally and globally.
• Offers opportunities for outreach with Micah Community Advocacy Network

Micah's Vision
“We envision a time and space where all the cities of the world hear God's call to them to sites of shalom in which ministers are prophetic change agents for revolutionary transformation”

For further information, contact:
Director of the Micah Institute
New York Theological Seminary
475 Riverside Drive, Suite 500
New York, NY 10115
212-870-1211
PARTNERSHIPS AND COLLABORATIONS

Fund for Community Leadership Initiatives
The Living Pulpit
Blanton-Peale Institute
College of New Rochelle, School of New Resources
Fordham University and Queens College
Auburn Theological Seminary
Hispanic Summer Program
NYTS has long been challenging the historic divides in theological education between theory and practice, between the academy and the church, or between theology and other disciplines of learning. To do so effectively, the Seminary has often developed partnerships with various other institutions of education or with organizations committed to practical training and learning. Already in the 1920s the Seminary was offering a joint degree program with New York University that led to a PhD in psychology with an emphasis on spiritual counseling. That program was succeeded by a long-standing relationship with the Blanton-Peale Institute that continues today. Some collaborative efforts are tied to specific degree programs, such as the Doctor of Ministry in Multifaith Ministries offered with Auburn Seminary. Others are intended to provide further resources for students, partner churches, and others in the wider religious community. As one observer has put it, with these efforts NYTS is actively seeking “to redefine theological education as we know it.”

**Fund for Community Leadership Initiatives**

The Fund for Community Leadership Initiatives (FCLI) is the social-action arm of New York Theological Seminary. FCLI serves the Seminary’s alumnae and alumni, partner congregations and friends as they identify the social and human needs of their communities and create and sustain community-based organizations and programs to address these needs. FCLI is an intermediary. It gives foundations, individual philanthropists and government funders access to an already existing network of community-based hubs and leaders. And it brings NYTS-linked organizations together with others to explore opportunities for collaboration and to structure partnerships that advance a shared program initiative. FCLI may then seek to link the partnership with sources of funding and even provide fiscal-agency services. As it fosters partnerships, FCLI provides a suite of incubation services for start-up organizations and technical-assistance services for existing organizations. In its first years, FCLI has a special interest in programs for people returning from prison, community health and children of poverty.

For further information, contact:
Fund for Community Leadership Initiatives
New York Theological Seminary
475 Riverside Drive, Suite 500
New York, NY 10115
(212) 870-1211

**Blanton-Peale Institute**

The Blanton-Peale Institute is a multifaith, non-sectarian educational and service organization that was founded in 1937 by the internationally famous pastor and author, the Rev. Norman Vincent Peale (of Marble Collegiate Church), and the eminent psychiatrist Dr. Smiley Blanton. Blanton-Peale continues today to bring together spirituality and psychotherapy in programs that provide for psychological, emotional and spiritual health. Among its educational offerings is a full residential training program that leads to licensure in psychotherapy and a pastoral studies program in Korean. Through a collaborative agreement, students in the Blanton-Peale psychoanalytic training program who are accepted into the NYTS Doctor of Ministry in Pastoral Care and Counseling are granted one year of advance standing toward the degree. NYTS also regularly refers students and others who are dealing with emotional or psychological concerns to Blanton-Peale’s mental health clinic.

For further information, contact the Institute or Clinic at:
7 West 30th Street, 9th Floor
New York, NY 10001
(212) 725-7850
info@blantonpeale.org
The Living Pulpit

The Living Pulpit is a highly regarded journal for preaching that was established in 1992 and is published on a quarterly basis. As of the April 2008 issue, the journal is published entirely online. Dedicated to “the art of the sermon,” The Living Pulpit seeks to provide resources for preaching and to develop a fuller dialogue between preachers and teachers in the theological community. The journal is published by a separate non-profit corporation of the same name whose administrative offices are located within NYTS. Dr. Jin Hee Han, NYTS Professor of Biblical Studies, serves as the Editor in Chief. For further information, visit The Living Pulpit web page at www.pulpit.org, or call (212) 870-1299.

College of New Rochelle School of New Resources

The College of New Rochelle School of New Resources, which began in 1972, offers an undergraduate liberal arts degree program designed to address the needs of adult learners in a complex urban environment. The nontraditional program takes seriously the maturity of its students, recognizing that most have family and career commitments they cannot abandon. Students are at the heart of the school’s educational process that emphasizes the value of a liberal education, the legitimacy of experiential learning, and the adult student responsibility for assisting in the development of their curriculum. With seven branch campuses, located throughout New York City and southern Westchester, the School of New Resources serves a population as diverse in age and ethnic background as New York itself.

Since 1979 the School of New Resources has had a working relationship with NYTS that includes an agreement to grant students holding the NYTS Certificate in Christian Ministry credits toward their bachelor degree. Students who have completed the NYTS Certificate in Christian Ministry at NYTS may apply at any of the seven branch campuses of the School of New Resources and will receive 18 credits if they are admitted and enroll in the program.

For further information, contact:
Office of the Dean
School of New Resources
College of New Rochelle
29 Castle Place
New Rochelle, New York 10805
(800) 288-4767
www.cnr.edu/snr.htm

Auburn Theological Seminary

Auburn Theological Seminary is an institute for religious leadership that faces the challenges of our fragmented, complex, and violent time. Historically related to the Presbyterian Church USA, the Seminary envisions religion as a catalyst and resource for a new world—one in which difference is celebrated, abundance is shared, and people are hopeful, working for a future that is better than today. Auburn’s programs include The Center for Church Life that seeks to renew church life and leadership through non-degree education; The Center for Multifaith Education that seeks to increase multifaith understanding, dialogue, and action; and The Center for the Study of Theological Education that seeks to strengthen other theological schools through educational research and consulting.

NYTS participates with Auburn in a number of creative programs, including the Doctor of Ministry in Multifaith Ministry, which is offered in collaboration with Auburn’s Center for Multifaith Education. NYTS students in the Master of Divinity degree program who are members of the Presbyterian Church USA are invited to participate with Auburn in their program of support and education for Presbyterian students. For further information, contact Auburn at (212) 662-4315 or visit the web page at www.auburnsem.org.
Fordham University

Founded in 1841, Fordham University is the Jesuit University of New York, offering exceptional education distinguished by the Jesuit tradition. It was established as St. John’s College by the Right Rev. John Hughes, Coadjutor-Bishop (later Archbishop) of New York, on old Rose Hill Manor in the village of Fordham, then part of Westchester County. St. John’s College was the first Catholic institution of higher education in the northeastern United States. The name Fordham is derived from the Anglo-Saxon words “ford” and “ham,” meaning a wading place or ford by a settlement. The College’s name was officially changed to Fordham University in 1907. Today, Fordham draws students from across the country and the world who want to live and learn while immersed in the diversity and opportunity of a world capital. Students choose from more than 60 majors in liberal arts, sciences, and business, and complete a rich core curriculum that spans literature, history, science, theology, philosophy, and the arts. With its two distinctive residential campuses, Jesuit traditions of academic excellence, and the great city of New York as its partner, Fordham offers students virtually unlimited opportunities for learning and personal growth.

Through collaborative planning with Fordham University, it is possible for students at NYTS to pursue a Masters of Social Work degree (MSW) at Fordham while doing the MDiv at NYTS. Separate applications must be made to NYTS and to Fordham for this program.

For further information, contact the Office of the Academic Dean at NYTS by calling 212-870-1208.

New York Zen Center for Contemplative Care

New York Zen Center for Contemplative Care (NYZCCC) is a pioneer in the field of Contemplative Care. Integrating Buddhist contemplative practices into professional training, it is the first and only Buddhist organization to be fully-accredited by the Association of Clinical Pastoral Education (ACPE) as a CPE Clinical Chaplaincy Training Center in North America. NYZCCC is currently in the process of applying to New York State Department of Education (NYSED) for a license to operate a private career school in New York State at the post-graduate level. Since 2011 NYTS and NYZCCC have been collaborating to provide an avenue for candidates pursuing chaplaincy through the Center to apply courses completed at NYZCCC toward the Master of Arts in Pastoral Care and Counseling (MAPCC) degree at NYTS. NYTS recognizes coursework completed at NYZCC in Buddhist scriptures, history, and philosophy, and in contemplative care for transfer credit toward the MAPCC, fulfilling requirements for scripture, history and religious identity.

For further information, contact:
New York Zen Center for Contemplative Care
119 West 23rd Street, #401
New York, NY 10011
(212) 677-1087
francesca@zencare.org
Hispanic Summer Program

The Hispanic Summer Program (HSP) is an ecumenical program that seeks to supplement and enrich theological and ministerial education at the graduate seminary and university level with summer courses and other activities directly addressing Hispanic or Latino/a history, ministry, and theology. HSP seeks not only to heal the denominational and confessional divisions among Latinos/as in North America, but to restore connections and build bridges between Hispanics or Latinos and non-Hispanics or non-Latinos/as by enhancing the awareness and appreciation that non-Hispanic scholars, ministers, and administrators have of Latina/o contributions to the past, present, and future of the churches and wider society in North America. Each summer HSP offers a 13-day graduate program of study in theology and religion at one of the more than 30 institutions supporting the organization. Faculty members come from among the ranks of graduate theological schools in North America, while students come from the various supporting institutions. All courses are fully accredited at the graduate degree level and are transferred upon completion to a student’s record at any of the participating institutions. NYTS became a member of HSP in 2007 with representation on its governing board, and encourages students to consider its summer program when selecting their courses. For further information, visit the HSP web page at www.hispanicsummerprogram.org.

For a list of additional ongoing partnerships and collaborations, see the NYTS web page at www.nyts.edu.
DEVELOPMENT

The Annual Fund
Alumni/ae Relations
Partner Churches
The Heritage Guild
Urban Angel Awards Gala
Scholarships and Funds
Awards
THE ANNUAL FUND

New York Theological Seminary seeks to make theological education affordable while maintaining the highest standards of academic excellence. The Annual Fund is an essential means for making that happen. Gifts to the Annual Fund are designated for general operating support, helping to keep tuition and fees reasonably low and the quality of the education extremely high.

NYTS does not have a major endowment as a number of other graduate schools of theological education do. It is not part of a larger university that it can depend upon for support. The founder of NYTS, Dr. Wilbert Webster White, when faced with the perennial challenges of supporting the school, was reportedly fond of saying, “The Lord will provide.” And somehow God always did. But, as Bill Webber used to remind his listeners, God provides through the means of men and women who are willing and able to share some of the resources that God has given them to use.

You can be a part of that endeavor by making a gift to the Seminary’s Annual Fund this year. For further information on this and other opportunities for supporting the Seminary, call the Office of Development and Institutional Advancement at (212) 870-1211.

ALUMNI/AE RELATIONS

The reputation of an educational institution depends in no small degree upon the accomplishments of the graduates that have come through its programs. In the case of New York Theological Seminary, its reputation is stellar, due to the outstanding caliber of its graduates who are serving around the world. The Seminary is justifiably proud of its alumni/ae, and of their accomplishments in ministry, academia, the arts, business, professional services, the non-profit sector, and much, much more. The Seminary is in turn enriched by their contributions to the world and by their financial support of NYTS.

The Office of Alumni/ae Relations seeks to maintain communication with graduates of all programs of the Seminary, from the Certificate through the doctorate, to inform them of the special events offered each year in collaboration with other departments and programs for continuing education and enrichment. A number of alumni/ae gatherings are held each year throughout the New York metropolitan area and around the world to provide an opportunity to hear about what is happening at the Seminary, and to suggest ways the Seminary can continue to fulfill its mission in the world. Graduates are also invited to propose their own ideas about programs and events that NYTS might be able to help them in sponsoring. Several times a year graduates are invited to make a gift to the Seminary’s Annual Fund to help the next generation of students who are coming through to join the ranks of excellence in theological learning and service.

For further information on the events listed this year as part of the Alumni/ae Program, call the Office of Development and Institutional Advancement at (212) 870-1211 or watch for mailings and postings on the web at www.nyts.edu.

In addition to these more traditional services to alumni/ae, the Seminary’s social-action affiliate, Fund for Community Leadership Initiatives (FCLI), seeks to serve the social-action projects and organizations founded or managed by Seminary graduates in the New York metropolitan region and in other locations around the country. It works to bring NYTS-linked organizations together with others to explore opportunities for collaboration and to structure partnerships that advance a shared program initiative. FCLI seeks also to link the partnership with sources of funding and provide fiscal-agency or other financial-intermediation services. As it fosters partnerships, FCLI provides to NYTS alumni/ae a suite of incubation services for start-up organizations and technical-assistance services for existing organizations. It carries on a management-consulting practice serving nonprofits, specializing in program and organization design and development, strategic planning, and compensation surveys and advisement.
New York Theological Seminary was one of the first non-denominational seminaries in North America. From the days the Seminary first opened its doors, it has been open to people from every denomination. In carrying out its mission, the Seminary has always been closely related to churches and other communities of faith, especially those in the city who are in need of quality resources for theological learning and building capacities for more effective ministries. NYTS admits women and men who are called to leadership in churches and other faith communities. In turn, it depends upon those churches and other faith communities to be the key partners in carrying out its mission and vision. These are the Seminary’s Partner Churches.

What is a Partner Church? A Partner Church is any church, judicatory body, or other religious community that identifies itself as being a part of the Seminary’s wider network of supporting institutions and is willing to collaborate with the Seminary by

• inviting the President or another member of the Seminary’s faculty to preach
• inviting a member of the faculty to lead a workshop or adult education forum
• serving as a site for Supervised Ministry
• providing in-kind services as needed such as hosting a workshop or conference
• co-sponsoring a conference or workshop being offered by the Seminary
• remembering the Seminary on a regular basis with prayer and encouragement
• supporting the Seminary with a financial gift
• helping one or more students with scholarship assistance
• participating in one or more programs offered through one of the Seminary’s program centers and faculty initiatives, including the Center for the Study and Practice of Urban Religion (C-SPUR), the Eleanor Moody-Shepherd Resource Center for Women in Ministry, the Center for World Christianity, the Micah Institute, or the Center for Pentecostal Leadership
• joining with other NYTS-related community-service projects or organizations in a partnership convened by the Seminary

In addition to attending conferences, public lectures, and other such events, pastors and members of Partner Churches are invited to sit in on select courses at NYTS at a reduced cost. Such courses are identified by the Academic Dean each year in the curriculum, and are subject to additional restrictions such as availability of space. An individual seeking to sit in on a course under this arrangement simply identifies himself or herself as a member of a Partner Church at the time of registration and pays the reduced fee.

Gifts from Partner Churches may be designated toward special programs or needs, such as the Sing Sing Scholarship Fund or the Center for the Study and Practice of Urban Religion (CSPUR).

For further information on how to become a Partner Church or to request the President or another member of the faculty serve as a guest preacher or speaker, contact:

Partner Church Program
Office of Development and Institutional Advancement
New York Theological Seminary
475 Riverside Drive, Suite 500
New York, NY 10115
(212) 870-1211
THE HERITAGE GUILD

The Heritage Guild at New York Theological Seminary is comprised of those who have agreed to sustain the long-term viability of NYTS by making provision for the Seminary in their estate plans. To become a member of the Guild, you need only to contact the Seminary’s office of Development and let us know that NYTS is in your estate plans. Members are invited to join the President for an annual luncheon and to participate in any of the many other programs offered by the Seminary throughout the year.

If you would like further information about the many ways to support NYTS through your estate plans, please contact:

Office of Development and Institutional Advancement
New York Theological Seminary
475 Riverside Drive, Suite 500
New York, NY 10115
212-870-1211

URBAN ANGEL AWARDS GALA

The annual Urban Angel Awards Gala held each spring honors a group of individuals or institutions who have made extraordinary and positive contributions to the life of the City. The Gala accomplishes its goals by inspiring others to renew their own commitment to making a difference by making this a world more clearly resembling what God intends. The Gala is held in a major Manhattan venue with a festive reception, an auction, and an elegant dinner followed by the conferring of awards. Further information, including how to purchase individual tickets or tables at the event, can be found on the NYTS web site after January 1 of each year or from the Office of Development and Institutional Advancement.

For further information, contact:
Office of Development and Institutional Advancement
New York Theological Seminary
475 Riverside Drive, Suite 500
New York, NY 10115
212-870-1211
New York Theological Seminary has been the beneficiary of generous gifts from a number of alumni/ae and friends over the years who have established a living legacy in the form of a permanent endowment to support current students with scholarship assistance. Scholarships are drawn from the interest of these funds and are awarded annually following the description for each award. For further information on how you can provide a permanent scholarship fund at NYTS, contact the Office of Development and Institutional Advancement.

The Ellen Blodgett Memorial Scholarship was established in her memory by the Rev. Agnes C. Saffoury, class of 2005, to help students from under-represented communities in the Seminary.

The Paul W. Bradley Scholarship was established by the family and friends of the Rev. Dr. Paul W. Bradley (DMIN, class of 2007) who served first as Vice President for Development and Institutional Advancement, and then as a Trustee of New York Theological Seminary until his death in 2014. The award is given annually to a Lesbian, Gay, Bisexual or Transgendered student at NYTS.

William L. Bradley Memorial Scholarship was established in his memory by the family and friends of Dr. William L. Bradley, including Paul W. Bradley, class of 2007, to provide scholarship support for a deserving student from Southeast Asia, Indonesia, or the Philippines.

The Esther Cummings Memorial Scholarship was established by the Seminary to commemorate the life and ministry of Esther Cummings who served as Professor of Missionary Linguistics and Public Speaking at The Biblical Seminary in New York.

The Margaret Eddy Scholarship provides support for a graduate student in the Master of Divinity Program. Margaret Eddy was a graduate of the Seminary and a member of the Board of Trustees.

The Ethel Mae Gaston Memorial Scholarship was established by Ethel Mae Gaston's family and friends to honor her dedication and commitment to the increase of ministry within the church. This scholarship is awarded to Baptist students.

The Emily V. Gibbes Scholarship was established by friends of Emily Gibbes to honor Dr. Gibbes' courageous leadership and role-modeling for Black Christian women. The award is given annually to Black female students who demonstrate unusual leadership potential.

The William Randolph Hearst Endowed Scholarship was established in the name of publisher William Randolph Hearst to promote excellence in ministry and to assist those who are financially challenged in obtaining quality accredited theological education.

The Melvyn F. Hester Scholarship was established by Dr. Laura J. Pires-Hester in memory of her husband, the Rev. Dr. Melvyn F. Hester, to support students in the Masters Program, preferably employed in public service.

The Barbara J. and M. William Howard Jr. Scholarship was established to honor the work and ministry of the Rev. Dr. M. William Howard, Jr., president of NYTS from 1992-2000, and his wife, Barbara. This scholarship is awarded to students who have a strong denominational identity, are deeply involved in a local congregation, and demonstrate a discernable ecumenical commitment. Recipients must also demonstrate a call to a ministry of social justice and social transformation.

The Sang Ok Hur Scholarship was established by the Rev. Dr. Young S. Kim, class of 1994, in memory of his mother, Mrs. Sang Ok Hur, to assist women enrolled at New York Theological Seminary who are called to ministry.
The Hwain Chang Lee Scholarship is given annually to one or more students in honor of the life and service of Dr. Hwain Chang Lee. Preference is given to international women who are students at NYTS.

The Margaret Smith Maase Scholarship was established in 2001 to honor the life and missionary zeal of Margaret Smith Maase, ‘48. The scholarship is awarded annually to a student of New York Theological Seminary, preferably affiliated with the Baptist tradition, who either comes from Southeast Asia, or is planning to do missionary work, or is planning to enter the ordained ministry, and exhibits financial need.

The Ann M. Mallouk Scholarship provides support for one or more students pursuing a master's degree at the Seminary.

The Rev. Richard S. McCarroll and Mrs. E. Allison McCarroll Scholarship was established by the Board of Trustees on the 50th anniversary of Rev. McCarroll’s graduation (class of 1929) from The Biblical Seminary in New York, to assist in the education of Master Divinity students.

The Ella and Harold Midtbo Scholarship was established by Dr. Harold Midtbo, Trustee Emeritus and Trustee of the Seminary from 1953 to 1990, and his wife, Mrs. Ella Midtbo, for deserving students in need.

The William Howard Morton Scholarship was established by the parents of William Howard Morton in memory of their son, whose untimely death cut short a promising career of great potential in Christian ministry. The scholarship is awarded annually to a student in the Master of Divinity Program.

The Abraham A. Oyedeji Scholarship was established by members of Christ Apostolic Church (First in the Americas), Brooklyn, New York, in honor of their founding pastor, the Rev. Doctor Abraham A. Oyedeji, to support students of Christ Apostolic Church and others from African Instituted churches, or who intend to serve in ministry within an African Instituted Church anywhere in the world.

The George D. Younger Scholarship was established in his memory by the family and friends of the Rev. Dr. George S. Younger to support students who demonstrate courage, integrity and commitment to urban ministry. Preference in awarding the scholarship is given to students who are members of The Riverside Church in New York City.
Several scholarships are awarded annually to candidates for degrees at NYTS by churches or other funds directly. The following are several such named scholarships.

The Karen Hall-Clayton Scholarship is given annually by the Goodwill Baptist Church in the Bronx, New York, where the Rev. Hall-Clayton (class of 2009) served with distinction as Associate Pastor. The scholarship supports one or two students in a master’s degree program.

The Cheryle Childs Isreal Scholarship is given annually by the Sisters on the Move Prayer Circle under the auspices of the Lutheran Church of the Good Shepherd in Roosevelt, New York, in honor of Cheryle Childs Israel, one of the Sisters most inspirational and supportive founding members. The scholarship is intended to support women who are responding to God’s call to ministry.

The Hylton L. James Scholarship is given annually by the Berean Missionary Baptist Church of Brooklyn, New York, in memory of their former pastor, the Rev. Hylton L. James. Preference is given to members of Berean Missionary Baptist Church for the annual award.

The Luther and Mary Ida Vandross Scholarship was established by Mary Ida Vandross, mother of the renowned singer Luther Vandross, to provide scholarships for members of Mariner’s Temple Baptist Church who are enrolled in a degree program at NYTS. The scholarship is administered by Mariner’s Temple Baptist Church.

Several permanent funds at the Seminary have been established to support programs of the Seminary. Funds are drawn annually for special lectures, conferences, alumni/ae day events, and more.

Hostetter-Habib Endowment Fund was established by The Mark D. Hostetter and Alexander N. Habib Foundation to ensure the Seminary’s ongoing institutional commitment to explore and experiment with innovative ideas that use the Seminary’s talents, resources, and networks to address cutting edge issues. Such issues include increasing the vitality of mainline churches, promoting ecumenical and multifaith cooperation and understanding, and enhancing the faith development of youth.

The Trefoil Fund for Liturgy and Worship was established by Father John Miles Evans (MDiv, 1993) as a permanent endowment to support the study of liturgy and worship at New York Theological Seminary.

The George W. “Bill” Webber Fund for Urban Ministry was established upon the retirement of Bill Webber as President of the Seminary in 1982. In 2004 the Board of Trustees, with the support of the Webber family, formally designated these funds to support a future George W. “Bill” Webber Chair in Urban Ministry.

The Wilbert Webster White Fund was established by the Board of Trustees following the sale of the Seminary’s property at 49th Street with funds from the sale set aside to support Biblical scholarship at the Seminary in honor of the Seminary’s founding president. Additional support from alumni/ae and friends designated as being in memory of W. W. White are added to this fund.

The Norman Eddy Fund for Spiritual Coordination and Community Well Being was established by the family and friends of the Rev. Norman (“Norm”) Eddy to honor his legacy of service in East Harlem. Resources from the Fund promote what Norm called “spiritual coordination,” which entails the integration of spirituality and community organizing among urban religious leaders. The fund currently supports programs offered by the Micah Institute at NYTS.
Awards

Public Awards

The Sower Award is New York Theological Seminary's highest honor. Established by the Board of Trustees in 1988, it is presented to individuals who have distinguished themselves in excellence and faithfulness in ministry. The image of the Biblical Sower, found in the thirteenth chapter of Matthew, was the Seminary’s official logo under its founder and first President, Dr. Wilbert Webster White. The award is a mounted bronze relief modeled after the painting “The Sower” by French artist Jean-François Millet (1814-1875). The beautiful bronze casting is prominently displayed at the entrance of the Seminary's administrative offices. As New York Theological Seminary seeks to teach excellence in ministry, it also seeks to honor excellence in the ministry of those who “have gone out to sow.”

The Distinction in Ministry Award is the highest award given by New York Theological Seminary to alumni and alumnae of New York Theological Seminary and The Biblical Seminary in New York. Candidates for the award must be nominated by another graduate of the Seminary, be the recipient of a degree or certificate from the Seminary, have been engaged in ministry for at least fifteen years, and have distinguished themselves in either ordained or lay ministry. Recipients are selected by a special committee representing the Alumni/ae Association, faculty and administration.

The Urban Angel Award is given each spring at the Seminary’s annual Urban Angel Awards Banquet and honors a select group of individuals who have made significant contributions to the health and vitality of urban communities throughout the greater New York area, around the nation, and throughout the world. Funds that are raised through the Urban Angel Awards Gala support Seminary operations.

The Maria Kim Award was established by the Board of Trustees in 2007 and is presented occasionally in recognition of outstanding leadership on behalf of women in the world Christian community. The award is named in honor of Biblical Seminary graduate Maria Kim, class of 1932, a leader in the March 1, 1919 Independence Movement in Korea and later President of the National Organization of Korean Presbyterian Women. The award is given upon the vote of the Board of Trustees.

Student Awards

The President’s Award is presented annually to a graduating member of the Master of Divinity class who has distinguished herself or himself both academically and professionally in a manner that most embodies the spirit of New York Theological Seminary. The award recipient is selected by the President on the recommendation of the faculty.

The Bible Award is given in honor of The Biblical Seminary in New York, and is awarded to one or two graduating students in the MDiv who, in the judgment of the faculty, most embody the commitment to excellence in biblical studies.

The Excellence in Ministry Award is presented annually to one or more graduating Doctor of Ministry candidates who have submitted a Demonstration Project which, in the judgment of the faculty, makes an original, relevant, and significant contribution to the theory and practice of ministry as judged by the standards of the profession.

The Academic Dean’s Award is presented annually to a graduate of the Certificate Program who has distinguished himself or herself academically and who demonstrates the most potential for pursuing graduate theological education. The award recipient is selected by the Academic Dean on the recommendation of the faculty.

Additional awards are given annually by the EMS Resource Center for Women in Ministry, and by the Micah Institute at NYTS.
FACULTY, STAFF AND TRUSTEES

Core Faculty
Affiliated Faculty
Research Facility
Adjunct Faculty
Staff
Trustees
NEW YORK THEOLOGICAL SEMINARY FACULTY AND ACADEMIC ADMINISTRATION
ACADEMIC YEAR 2014-2015

CORE FACULTY

Dr. Efraín Agosto, BA, MDiv, PhD
Professor of New Testament Studies

The Rev. Dr. Humberto Alfaro, BA, MA, DMin, ThD (candidate)
Associate Professor of Ministry Studies
Director of the Institute for Pentecostal Studies

The Rev. Dr. Moses Biney, BA, DipEd, DipTheol, ThM, MPhil, PhD
Assistant Professor of Religion and Society
Director of Research in the Center for the Study and Practice of Urban Religion

The Rev. Dr. Kirkpatrick G. Cohall, BS, MDiv, DMin, PhD
Vice President for Academic Affairs and Academic Dean
Associate Professor of Religious Education

The Rev. Dr. Nancy Fields, BA, MS, MDiv, DMin, ThD (candidate)
Assistant Professor of Supervised Ministry
Director of the Supervised Ministry Program

The Rev. Dr. Jin Hee Han, BA, MDiv, PhD
Professor of Biblical Studies
Director of Online Learning

The Rev. Dr. Peter Goodwin Heltzel, BA, MDiv, PhD
Associate Professor of Systematic Theology
Director of the Micah Institute

Dr. Tamara Henry, BA, MSW, MA, PhD
Visiting Assistant Professor of Religious Education
Director of the Master of Arts in Religious Education and of the Master of Arts in Youth Ministry
The Rev. Dr. Edward L. Hunt, BA, MDiv, PhM, PhD
Professor of Preaching and the Practice of Ministry
Director of the Master of Professional Studies Program

The Rev. Dr. Dale T. Irvin, BA, MDiv, PhD
President and Professor of World Christianity
Director of the Center for World Christianity

The Rev. Dr. Insook Lee, BA, MA, MDiv, ThM, EdS, ThD
Associate Professor of Pastoral Care and Counseling
Director of Pastoral Care and Counseling Programs

The Rev. Dr. Wanda M. Lundy, BA, MDiv, DMin, ThD (candidate)
Assistant Professor of Mission Studies
Director of the Doctor of Ministry

The Rev. Dr. Eleanor Moody-Shepherd, BA, MS, MDiv, EdD
Dean of Student Affairs
Professor of Women’s Studies

Dr. Elaine Padilla, BS, BA, MDiv, PhD
Assistant Professor of Constructive Theology
Director of Assessment

Dr. Jerry Reisig, BA, MDiv, DMin
Associate Professor of Information Literacy
Director of Library Services

The Rev. Dr. Jill Schaeffer, BA, MDiv, PhD
Visiting Associate Professor of Ethics

Distinguished Professors

The Rev. Dr. Keith A. Russell, BA, BD, STM, DMin, DD
Distinguished Senior Professor of Ministry Studies
AFFILIATED FACULTY

The Rev. Dr. Chang K. Behk, DMin
Korean Ministries Studies

The Rev. Dr. Tommie Jackson, DMin
Preaching

Dr. Esther Owens, PhD
Research and Writing

RESEARCH FACULTY

Dr. William R. Burrows, PhD
Research Professor of Missiology in the Center for World Christianity

The Rev. Dr. Joseph Van Felston Crockett, EdD
Research Professor in Religious Practices and the Bible

The Rev. Dr. Alfred Johnson, DMin
Research Professor of Urban Ministry in the Center for the Study and Practice of Urban Religion

Dr. Hwain Chang Lee, DMin
Research Professor in Global Leadership and Spirituality in the Center for World Christianity

Dr. Marian Ronan, PhD
Research Professor of Catholic Studies in the Center for World Christianity

ADDITIONAL ACADEMIC APPOINTMENTS

The Rev. Dr. Eui Man Kim, DMin
Chaplain for International Students
The Rev. Dr. Wontae Cha, DMin
Professor of Ministry Emeritus

The Rev. Dr. Norman K. Gottwald, PhD
Professor of Biblical Studies Emeritus

The Rev. Dr. Obery Hendricks, Jr., BA, MDiv, MA, PhD
Professor of Biblical Interpretation Emeritus

The Rev. Dr. Rebeca Radillo, DMin
Professor of Pastoral Care and Counseling Emerita

The Rev. Dr. T. Richard Snyder, PhD
Professor of Theology and Ethics Emeritus
NEW YORK THEOLOGICAL SEMINARY STAFF

**SENIOR ADMINISTRATION**

Dale Irvin  
President

Kirkpatrick Cohall  
Vice President for Academic Affairs and Academic Dean

Eleanor Moody-Shepherd  
Dean of Student Affairs

Craig King  
Chief Financial Officer and Controller

**ACADEMIC AFFAIRS**

Chang K. Behk  
Coordinator of Korean Ministries Program

Lucy Cano  
Director of Certificate Program in Christian Ministry

Ava Carroll  
Administrator of Online Learning Systems

Jennifer Parris  
Secretary for Academic Affairs

Carlos Alejandro  
Acting Director of CPE

Nancy Fields  
Director of Supervised Ministry

Lori Hartman  
Director of Development and Administration for CSPUR

Adriane Hill  
Director of Vocational Discernment  
Director of the Eleanor Moody-Shepherd Resource Center for Women in Ministry

Eui Man Kim  
International Student Chaplain

Grace HyeJung Kim-Bae  
International Student Advisor

Lillian Rodriguez  
Executive Administrator for Academic Affairs

Lydia Rodriguez-Bumgardner  
Registrar

Yvonne E. Salaman  
Assistant Registrar

Justina Serlin  
Volunteer Administrative Support Staff

Tamisia White  
Director of Financial Aid

**DEVELOPMENT AND INSTITUTIONAL ADVANCEMENT**

Courtney Wiley-Harris  
Director of Development and Institutional Advancement

Phyllis Conley  
Director of Development Services

Cynthia Gardner-Brim  
Director of Alumni/ae Affairs

Angelica Cathy Morales  
Coordinator for External Communications and Publications

**BUSINESS OFFICE**

Sejun Bae  
Staff Accountant

Nestor Caraballo  
Assistant Controller

Wanda Lang  
Student Accounts Coordinator

Rohan Thompson  
Office Clerk

Ahsan Raza  
Information Technologies Support

**OFFICE OF THE PRESIDENT**

Gemma Barrow  
Executive Assistant

Donna Parker  
Receptionist

Tevin Serlin  
Office Clerk
NEW YORK THEOLOGICAL SEMINARY
BOARD OF TRUSTEES
2015-2017

William K. Lee, Chair
Jeffrey C. Slade, Vice Chair
Lawrence G. Hammond, Secretary
Cecilia Loving, Treasurer

2015

Nadja Fidelia
Mark D. Hostetter
Edison O. Jackson
Douglas E. Krantz
Gloria Nixon Pone
Susan Reed
Laura Pires-Hester
Alfonso Wyatt

2016

Diane Ashley
James Dell
Alfred Johnson
Henry Kang
William K. Lee
Jeffrey C. Slade

2017

Lawrence G. Hammond
Cecilia Loving
Gary Matthews
Peter J. Paris
David J. Vidal
William A. Weisenbach

Emeritus/a
David G. Bunting
John Miles Evans
Ellsworth G. Stanton III
Doris Anne (Dodie) Younger
NOTES
New York Theological Seminary
475 Riverside Drive, Suite 500
New York, NY 10115
(T) 212-870-1211
(F) 212-870-1236
www.nyts.edu

The City is Our Campus.