

Definition of Grades

NYTS awards letter grades for all course work completed for credit toward a degree.

The Core Faculty has adopted the following guidelines defining grades:

A: Conspicuous excellence, showing a mastery of the material, critical use of sources, exceptional creativity, constructive imagination, outstanding oral and written expression and organization

A-: Exceptional graduate-level attainment, with conspicuous excellence in most respects, but not uniformly so

B+: Superior level of attainment, marked by consistently good work, advanced understanding of the material, clear logic, circumspect judgment, originality and clear communication

B: Good work, with general indication of constructive ability in application

B-: Satisfactory achievement, with assignments completed accurately and on time, but without significant evidence of excellence or distinction

C+: Satisfactory understanding of course contents, with significant limitations in analysis, communication, integration, or class participation

C: Minimal understanding of course content, with significant limitations in several of the following: analysis, communication, integration, and class participation

C-: Minimum understanding of course content, with significant limitations in all of the following: analysis, communications, integration, and class participation

D: Faithful participation and effort, but inability to grasp the most important essentials of the course (NOTE: A grade of D or higher must be received in order for a required course to be considered successfully completed)

F: Work is unacceptable and fails to meet requirements for a passing grade

NC: Sufficient work to assign a grade was not completed and student failed to properly withdraw from class, student did not apply for or receive an extension, or an extension was granted but student failed to complete work within the agreed upon time for the extension.

Any student who receives an **F** or **NC** for a required course in the curriculum will be required to repeat the course in order to graduate. When a student has repeated such a course, both the original grade of **F** or **NC** and the subsequent grade will be recorded on the transcript and will be factored into the overall student GPA. Students repeating a course must pay full tuition. Financial aid either in the form of scholarship or federal loan may not be used to pay the tuition of a course being repeated.

I: An **"Incomplete"** may be given when a student is unable to complete all assigned work within the particular semester. Students must apply for an Incomplete by filling out an extension form that is then filed with the Registrar. Incompletes are only granted at the discretion of the Professor, for any period of time up to 90 days, and must be reported on the appropriate form that is available from the Registrar's office. After 90 days without further action, an Incomplete will automatically be converted to an **NC**

X: Final materials presented to the Professor; but final grade not yet submitted

P: Students may register for a limited number of elective credits on a **"Pass/Fail"** basis. Permission must be granted by the Professor, and students are limited to 8 credits of course work being taken on a **P/F** basis. A grade of **"P"** has no effect on a student's GPA, while an **"F"** does.